



Oak Grove Playground Committee
Special Session Meeting Minutes
Friday May 29, 2026
Oak Grove Council Chambers

CALL TO ORDER

The Special Session of the Oak Grove Playground Committee was called to order by Chairperson/Committee Member Jean Leavell at 9:32 a.m. CST / 10:32 a.m. EST in the Oak Grove Council Chambers located at 8505 Pembroke Oak Grove Road, Oak Grove, Kentucky.

ROLL CALL

- Chairperson/Committee Member Jean Leavell -Present
- Vice Chairperson/Committee Member John Campbell-Present
- Committee Member Eric Hauser-Present
- Committee Member Janet Edwards- Absent

Also in attendance were City Clerk Lorelynn Fisher. No citizens were present.

REVIEW OF MINUTES-APRIL 29, 2025

Motion: Vice Chairperson/Committee Member John Campbell moved to approve the minutes

Second: Chairperson/Committee Member Jean Leavell

Vote: Voice vote

Result: Motion passed

AGENDA ITEMS

➤ Election for Chairperson:

Motion: Vice Chairperson/Committee Member John Campbell moved to elect Eric Hauser as Chairperson

Second: Chairperson/Committee Member Jean Leavell

Vote: Voice vote

Result: Motion passed

➤ Election for Vice Chairperson:

Motion: Committee Member John Campbell moved to elect Jean Leavell as Vice Chairperson

Second: Chairperson/Committee Member Eric Hauser

Vote: Voice vote

Result: Motion passed

➤ Discussion of meeting schedule for this committee:

Motion: Vice Chairperson/Committee Member Jean Leavell moved to schedule two meetings a year

Second: Committee Member John Campbell

Vote: Voice vote

Result: Motion passed

➤ Wades Way Park-Rental Discussions:

- Chairperson/Committee Member Eric Hauser stated that people are aware the center is available for rent; however, once they hear the rental price, many lose interest or end the call.
- Chairperson/Committee Member Eric Hauser stated that people are more inclined to rent the bathroom facilities because they know the deposit is refundable if no damage occurs.
- Chairperson/Committee Member Eric Hauser discussed the pros and cons of renting the pavilion.
- Committee Member John Campbell stated that the city should maintain some level of control over events held at the park. Chairperson/Committee Member Eric Hauser responded that parking had been an issue, police were patrolling the area, dispatch was monitoring the cameras, and the issue occurred toward the end of the event. Chairperson/Committee Member Eric Hauser stated that the individual who reserved the event was not a problem and that communication issues contributed to the situation, as he had not been made aware of the event.
- Committee Member John Campbell stated that individuals renting the pavilion should still understand that it remains a public park.
- Committee Member John Campbell stated that, with the current surplus, he would like to see additional funding allocated toward park improvements and revitalization efforts.
- Vice Chairperson/Committee Member Jean Leavell stated that the city could rent out the park and post signs or tape indicating “Private Event.”
- Committee Member John Campbell stated that the city should implement a rental agreement containing specific information, rules, and regulations.
- Committee Member John Campbell discussed the possibility of renting out the field, stating that companies would need to rent through the city in order to have exclusive use of the field. Vice Chairperson/Committee Member Jean Leavell suggested marking the area with tape and “Private Event” signage, while also informing the public when the area would become available again.
- Vice Chairperson/Committee Member Jean Leavell stated that if the park is rented for a private event, the renter should have access to the entire park area.
- Committee Member John Campbell stated that renting different areas separately may be more practical, as issues could arise if the entire park is rented out at once.

- Chairperson/Committee Member Eric Hauser stated that the rental agreement should specify that if two parties are using the park at the same time, both parties would share liability for any damages. He stated that this would encourage the parties to work together.
- Chairperson/Committee Member Eric Hauser discussed adding water fountains, benches, and planting trees for shade. Vice Chairperson/Committee Member Jean Leavell suggested adding a gazebo or canopy, especially during private events, to provide additional shade and safety options.
- Vice Chairperson/Committee Member Jean Leavell stated that the committee should first establish the rental rates, install fencing around the sinkhole, and address the water fountain project before moving on to additional improvements.
- Committee Member John Campbell stated that a fair rental price for the field would be approximately \$50.00, with a \$200.00 damage deposit covering the field and bathroom facilities. He proposed a six-hour rental period and stated that renters should provide their schedules. Committee Member John Campbell further stated that the damage deposit could carry over for repeat rentals if no damages occur; however, if damages are found, the deposit would be retained and a new deposit would be required.
- Vice Chairperson/Committee Member Jean Leavell proposed a pavilion rental fee of \$100.00 with a \$150.00 damage deposit proposed by Committee Member John Campbell- covering both the pavilion and bathroom facilities, based on four-hour rental blocks.
- Committee Member John Campbell proposed a rental fee of \$125.00 for renting both the field and pavilion together, with a \$200.00 damage deposit covering the field, pavilion, and bathroom facilities.
- Committee Member John Campbell stated that using a keypad or pin-code entry system may be more effective than traditional keys, with Hauser being able to change the code after each rental.
- Chairperson/Committee Member Eric Hauser stated that the Community Center could manage the pin numbers, which would simplify the rental process.
- Committee Member John Campbell stated that the city should continue charging a \$75.00 fee for bathroom cleanliness and damages.
- Committee Member John Campbell stated that approximately \$12,000.00 should be budgeted for benches, canopies, walking paths, and water fountains.
- The committee reviewed potential locations for these improvements and discussed where the items would be installed.
- Chairperson/Committee Member Eric Hauser stated that clear rules, regulations, and specific language should be included in the rental agreement for the benefit of both renters and the City.
- The committee discussed that renters should not be permitted to charge admission or door fees for events held on City property.
- The committee discussed contacting Copperband regarding a keypad system for Wade's Way.

- Chairperson/Committee Member Eric Hauser reviewed and summarized each committee person's assigned tasks. He will provide ideas for shade structures; Vice Chairperson/Committee Member Jean Leavell will gather information regarding the water line; parking concerns will be discussed at the next playground meeting; and City Clerk Lorelynn Fisher will coordinate with IT regarding a pin-pad system. The committee also discussed obtaining updated pictures of the park.
 - Playground Discussion-Fire Department
 - Chairperson/Committee Member Eric Hauser stated that he drove by the property in order to obtain a visual assessment of the area.
 - Vice Chairperson/Committee Member Jean Leavell stated that she believes the structure should be demolished; however, the city may face challenges in removing it.
 - Vice Chairperson/Committee Member Jean Leavell discussed removing the existing playground equipment and converting the area into pickleball courts, tennis courts, and basketball courts. She stated that, with the equipment already owned by the city, much of the work could potentially be completed by city employees, with concrete work being the primary portion requiring outside contractors. Committee Member John Campbell agreed with the proposal.
 - Vice Chairperson/Committee Member Jean Leavell stated that the existing shed is deteriorated and should be removed.
 - Committee Member John Campbell stated that he would like to see the park revitalized and for the city to develop a long-term plan for park use.
 - Vice Chairperson/Committee Member Jean Leavell stated that a post for the park should state it is currently unsafe, closed to the public, and that the equipment is in the process of being removed while restoration plans are being developed.
 - Committee Member John Campbell stated that once restoration efforts begin, the city can then determine future plans for the park.
 - Chairperson/Committee Member Eric Hauser stated that cameras should be installed and positioned to provide a clear visual of the park for safety and security purposes, with dispatch monitoring the camera system.
 - Committee Member John Campbell recommended these ideas be sent to the mayor for consideration.
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ADJOURNMENT

Motion: Committee Member John Campbell moved to adjourn the meeting

Second: Vice Chairperson/Committee Member Jean Leavell

Vote: Voice vote

Result: Motion passed

Adjournment: Approximately 10:44 a.m.

APPROVED:

Chairperson/Committee Member Eric Hauser

DATE

ATTEST:

City Clerk, Lorelynn Fisher, MMC, CKMC

DATE

DRAFT