



**Thursday, March 5, 2026
Regular Committee of the Whole Meeting Minutes
Oak Grove Council Chambers**

CALL TO ORDER

Chairperson/Committee Member Janet Edwards called the meeting to order at 5:00 p.m.

ATTENDANCE

Committee Members Attendance:

- Janet Edwards – Chairperson/Committee Member-Present
- John Campbell – Vice Chairperson/Committee Member-Present
- Isaiah Spencer – Committee Member-Present
- Jean Leavell-Committee Member-Present
- Richard Baker-Committee Member-Present
- Edward Cook – Committee Member-Absent

Additional Attendance:

- City Clerk Lorelynn Fisher
- Public Works Director Brian Ahart
- Finance Director Matt Egbert
- LT. Jeff Locklear
- Human Resources/Payroll Coordinator Ariel Young
- City Attorney Lee Wilson
- Mayor Oliver
- 1 Citizen(s) was present for the meeting.
- Special Guest- Steve Futrell and another representative from Hopkinsville

APPROVAL OF MINUTES – FEBRUARY 5, 2026

Motion: Committee Member Isaiah Spencer moved to approve the minutes

Second: Vice Chairperson/Committee Member John Campbell

Vote: Voice vote

Result: Passed

AGENDA

- **HWEA Rates**
(Committee to discuss sewer rates for Oak Grove):
Motion: Committee Member Jean Leavell moved this item of business to the next C.O.W. meeting
Second: Committee Member Edward Cook
Vote: Voice
Results: Passed
- **EMS/Ambulance Service Contract**
(Committee to discuss the current contract for ambulance services for Oak Grove):
 - Council Member Campbell proposed the possibility of reallocating funds currently designated for ambulance services to support paid firefighters. He also suggested decommissioning the current ambulance station and utilizing Station 5 for emergency operations.
 - Hopkinsville Fire Chief, Steve Futrell, stated that renovations are currently underway at all fire stations in Hopkinsville and noted that the ambulance could potentially be relocated to one of those stations. He further explained that approximately eight years ago it was determined to be more cost-effective for the City of Oak Grove to contract Hopkinsville for ambulance services rather than operate its own service. Oak Grove is currently the only municipality, aside from Hopkinsville, that financially contributes to the ambulance service while also having an ambulance stationed within the city.
 - Mr. Futrell advised that there would be no legal or insurance ramifications if the city no longer had an ambulance stationed within Oak Grove. He highly advised keeping the ambulance in the city but stated that if Oak Grove chose to remove the ambulance the city would still receive services.
 - Council Member Campbell stated that, in order to best protect the city, firefighters should receive paramedic training to assist residents while awaiting ambulance arrival.
 - Several council members expressed opposition to removing the ambulance from the city; however, all members agreed on the need for paid firefighters in Oak Grove. Mr. Futrell stated that he would assist the city in any way possible regardless of the final decision.
 - Following discussion, the committee agreed that the topic would not move forward at this time and that the ambulance service will remain as currently structured.
- **Municipal Order 2026-XX**
(Order outlining the rules and regulations for all non-ordinance boards and committees; committee to review last meeting dates)”
 - The committee agreed to dissolve the following committees: Playground, Animal Control, and Utility/Stormwater. This item was requested to be placed on the March 17th council agenda.

- **Municipal Order 2026-XX**
(Order establishing compensatory and administrative leave time banking for exempt employees):
- Human Resources Coordinator Ariel Young addressed the Committee and requested the establishment of a compensatory and administrative leave bank for exempt employees. She explained that the intent of the Municipal Order is to create a more balanced approach to time management for exempt staff. The proposal would allow exempt employees to bank compensatory time on an hour-for-hour basis when additional hours are worked, and the time cannot be taken off within the same pay period. This would allow employees the opportunity to use that time at a later date rather than losing it entirely, particularly since exempt employees must currently use sick, vacation, or personal leave if they fall short of 80 hours in a pay period in order to receive a full paycheck. Discussion was held among the committee and employees of the city.
Motion: Committee Member Jean Leavell moved to have this item placed on the next C.O.W. meeting.
Second: Vice Chairperson/Committee Member John Campbell
Vote: Voice
Results: Passed
- **Review/Discussion of Zoning Ordinance 2021-11: Recreational Vehicles/RV Parks**
(Committee to discuss RV parks and determine next steps for the city):
- Committee Member Jean Leavell noted that RV parks cannot be developed without access to the municipal wastewater system, as state law does not allow septic systems for RV parks when municipal wastewater service is required.
- It was further noted that the current zoning ordinance does not allow RV parks.
- Council Member Edwards stated that the city should consider moving forward with implementing regulations to allow RV parks and recommended adding the item to the Zoning agenda.
- **House Bill 160 – Manufactured vs. Stick-Built Homes**
(Committee to discuss the bill's requirement that manufactured homes be treated the same as stick-built homes and potential implications for the city):
- Committee Member Jean Leavell explained that under House Bill 160, manufactured homes must be regulated in the same manner as stick-built homes. The legislation will take effect on July 1. A Zoning meeting has been scheduled for March 10 to discuss the matter further.
- **Solid Waste Management**
(Committee to review the request for proposal to provide solid waste collection services in the city):
- The committee reviewed the RFP, and all members were in agreement with its content.
Motion: Chairperson/Committee Member Janet Edwards moved to send this to council
Second: Committee Member Jean Leavell
Vote: Voice

Results: Passed

EXECUTIVE SESSION

ADJOURNMENT

Motion: Vice Chairperson/Committee Member John Campbell moved to adjourn the meeting

Second: Committee Member Edward Cook

Vote: Voice

Results: Passed

Time: Approximately 6:28p.m.

APPROVED:

Janet Edwards
Chairperson

DATE

ATTEST:

Lorelynn Fisher, MMC, CKMC,
City Clerk

DATE

DRAFT