



MINUTES

City of Oak Grove Special Steering Committee Meeting
Wednesday, July 23, 2025, at 9:30 a.m.
Oak Grove City Hall – Council Chambers
8505 Pembroke Oak Grove Rd.
Oak Grove, Kentucky 42262

The Oak Grove Steering Committee met in special session on Wednesday, July 23, 2025.

Call To Order

Chairperson Melissa Lynch called the meeting to order at 9:30 a.m.

Approval of Minutes

Committee Member Traci Cunningham made a motion to approve the June 4, 2025, minutes. The motion was seconded by Committee Member Jane McKnight. No discussion was held. Voice vote was conducted with all members present in favor, allowing the motion to pass.

Roll Call

Chairperson Melissa Lynch, Committee Member Janet Edwards, Committee Member Traci Cunningham, Committee Member Breana Cash, Committee Member Roger Joiner, and Committee Member Jane McKnight were present. Committee Member Jean Leavell was absent. Deputy City Clerk Lisa Beckman was also present. Mayor Oliver, Council Member Isaiah Spencer, and Assistant Police Chief Victor Lynch made an appearance. One member of the public was present.

Agenda

1. **Previous Task Update & Ghost Bridge Discussion:** The committee revisited several items from the previous meeting, including the liability waiver for the Ghost Bridge, event role assignments, and media announcements. Mayor Oliver was tasked with locating a hay wagon for the event, while City Clerk Lorelynn Fisher was directed to forward the liability waiver to the city attorney for review.
2. **Cunningham Retirement:** The event is scheduled for October 17, 2025, from 5:30 PM to 8:30 PM. The committee discussed plans for gifts, food and decorations and assigned Committee Member Janet Edwards to handle the invitations. Edwards was also asked to coordinate with Tara to confirm the End of Watch details.
3. **911 Memorial:** This year marks the 24th anniversary of the event. Chairperson Lynch will contact Susie from Ft. Campbell to coordinate speaker arrangements. The event will be

held at the Community Center in the evening. Committee Member McKnight volunteered to speak on the symbolism of the flag.

4. Banners: The committee discussed the possibility of displaying patriotic banners in place of flags, as the flags tend to deteriorate quickly. Shannon Lane from Military Affairs will contact Ft. Campbell to explore the possibility of obtaining donated Battalion flags to hang.
5. Butterfly Stencils: The committee has arranged for an individual to create the stencils. They discussed encouraging residents and businesses to use them around the third week of August. The committee also discussed the upcoming Butterfly Festival, scheduled for September 6, 2025.
6. Gala Fundraiser: Chairperson Lynch informed the committee that \$500 million had been cut from Feeding America's funding. In response, the committee expressed interest in organizing a fundraising event to offer support. The event is scheduled for September 27, 2025, from 5:00 PM to 6:00 PM at the Community Center, with a color theme of black, white, and gold. Various fundraising ideas and event details were discussed.
7. Ribbon Cutting: The committee agreed that the city should take the lead on coordinating ribbon cuttings for new businesses. They also agreed to notify the Chamber of Commerce about each ribbon cutting event.
8. Christmas: The committee discussed several Christmas events and ideas, including having Santa at the Community Center, a Tree Lighting Ceremony at City Hall on December 1, 2025, a "Most Decorated House on the Block" contest, and the Christmas Parade at Valor Hall on December 12, 2025, from 5:00-7:00pm. Committee Member Janet Edwards volunteered to create a flyer for the decorating contest, which will highlight individuals and their homes. The contest will run from December 1 through December 19, 2025.

Adjournment

Committee Member Janet Edwards made a motion to adjourn the meeting. Committee member Traci Cunningham seconded the motion. Voice vote was conducted with all members present in favor, allowing the motion to pass. The meeting adjourned at 11:25 a.m.

Approved by:

Chairperson, Steering Committee

Date

Attest:

Lorelynn Fisher
City Clerk, MMC, CKMC

Date