



EXECUTIVE ORDER 2025-06

City of Oak Grove

Office of the Mayor

Executive Order- An Executive Order Authorizing The Closure Of City Offices On December 26, 2025

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**WHEREAS**, city offices for the City of Oak Grove are already scheduled to be closed on December 24 and December 25, 2025, in observance of the Christmas holiday; and

**WHEREAS**, the mayor finds it in the best interest of city operations and staff well-being to authorize an additional closure day following the scheduled holiday period; and

**WHEREAS**, providing this additional closure day will support employee morale and allow for continuity of holiday scheduling without adversely impacting essential city services.

**NOW, THEREFORE**, I, Jacqueline Oliver, Mayor of the City of Oak Grove, Kentucky, by the authority vested in me by the laws of the Commonwealth of Kentucky, do hereby order the following:

1. City offices shall be closed on Friday, December 26, 2025.
2. Essential public safety and emergency services shall continue to operate as normally required.
3. Department heads shall implement this order and ensure any necessary public notifications are issued.

This Executive Order shall take effect immediately upon issuance.

Signed,

Mayor: \_\_\_\_\_/s/\_\_\_\_\_

Date: \_\_\_\_\_12.11.25\_\_\_\_\_

Attest:

City Clerk: \_\_\_\_\_/s/\_\_\_\_\_

Date: \_\_\_\_\_12.11.25\_\_\_\_\_