



Commonwealth of Kentucky
City of Oak Grove



City of Oak Grove
Regular City Council Meeting Minutes
September 16, 2025 – 6:00 p.m.
Oak Grove Council Chambers – 8505 Pembroke Oak Grove Rd, Oak Grove, KY

CALL TO ORDER

Mayor Jacqueline Oliver called the meeting to order at 6:00 p.m.

OPENING CEREMONIES

Pastor Nicholson led the Invocation and the Pledge of Allegiance.

OPEN FORUM

ROLL CALL OF ATTENDANCE

Council Members Present: Jean Leavell, Richard Baker, John Campbell, Isaiah Spencer, Janet Edwards, and Edward Cook.
Quorum: Present.

APPROVAL OF MINUTES

Motion: Council Member Edward Cook moved to approve the minutes from the September 2, 2025 meeting.

Second: Council Member Isaiah Spencer

Vote: Voice vote – Motion passed

REPORTS OF OFFICERS, BOARDS, & COMMITTEES

Fire Chief Bill Johnson

Open House scheduled for October 11, 2025, from 11:00 a.m. to 2:00 p.m.

Assistant Police Chief/ Major Victor Lynch

Reported activity in Oak Grove for the month of September thus far, 9 accidents with no injuries, 1 alcohol intoxication incident, made 17 arrest, and conducted 43 welfare checks.

Finance Director Matt Egbert

Discussed the property tax ordinance. Encouraged council to pass Tax Levy Ordinance. Reminded those that attended the council meeting the duties of the Finance Director.

Public Works Director Brain Ahart

Discussed interruption in water services for the past few days due to water work in the city.
Discussed getting public notifications to our residence when water outages occur.
Discussed Eye on Water App and Boiled Water Advisory.

KIA Grant – Water Project

Request for Proposal for Backhoe – City Council Approval to Solicit Proposal

Motion: Council Member Janet Edwards moved to submit a RFP for a new backhoe.

Second: Council Member Isaiah Spencer

Vote: Voice Vote – Motion Pass

Request for Proposal for Skid Steer - City Council Approval to Solicit Proposal

Motion: Council Member Janet Edwards moved to submit a RFP for a new skid steer.

Second: Council Member John Campbell

Vote: Voice vote-Motion passed

Request for Proposal for Commercial Meter Installation – City Council Approval to Solicit

Motion: Council Member Isaiah Spencer moved to solicit bids for meter installation.

Second: Council Member John Campbell

Vote: Voice vote-Motion passed

Request for Proposal for 2 Waterline Extensions – City Council Approval to Solicit Proposal

Motion: Council Member Jean Leavell moved to submit RFP for Waterline Extensions

Second: Council Member Edward Cook

Vote: Voice vote-Motion passed

UNFINISHED BUSINESS

Proposed Ordinance 2025-XX: Establishing the Tax Levy for City Purposes for the Fiscal Year Beginning July 1, 2025 and Ending June 30, 2026 – First Reading

Council Member Janet Edwards requested that City Attorney Lee Wilson read the ordinance aloud. City Attorney Wilson complied and read the ordinance

Motion: Council Member John Campbell moved to accept

Second: Council Member Isaiah Spencer

Discussion: Council Member Janet Edwards made comments regarding merit raises.

Council Member Isaiah Spencer expressed the importance of the tax increase to assist our City's growth

Roll Call Vote: Isaiah Spencer-Yes, Richard Baker-Yes, Janet Edwards-Yes, Edward Cook-Yes
Jean Leavell-Yes, John Campbell-Yes

Vote: Motion passed unanimously

NEW BUSINESS

Proposed Ordinance 2025-XX: Ordinance Repealing Ordinance 2002-18-First Reading

Council Member Janet Edwards requested that City Attorney Lee Wilson read the ordinance aloud. City Attorney Wilson complied and read the ordinance

Motion: Council Member John Campbell moved to accept

Second: Council Member Richard Baker

Discussion: Council Member Janet Edwards commented on the outdated terminology. Some of the penalties are already covered by a Kentucky Revised Statute. Ordinance was redundant.

Roll Call Vote: Isaiah Spencer-Yes, Richard Baker-Yes, Janet Edwards-Yes, Edward Cook-Yes
Jean Leavell-Yes, John Campbell-Yes

Vote: Motion passed unanimously

Proposed Ordinance 2025-XX: Establishing a Classification and Compensation Plan for City Employees-First Reading

Council Member Janet Edwards requested that City Attorney Lee Wilson read the ordinance aloud. City Attorney Wilson complied and read the ordinance

Motion: Council Member Janet Edwards moved to accept

Second: Council Member John Campbell

Discussion: Council Member Janet Edwards discussed changes made to the Community Center Director's position. Educational Requirement was changed from a Bachelor's Degree to an Associate's Degree. Work experience may be substituted for education. The pay band was changed from the executive band to pay grade 40. Position would remain a nonelected official position. Position title remains the same, Director. There was discussion regarding a part-time maintenance position.

Roll Call Vote: Isaiah Spencer-Yes, Richard Baker-Yes, Janet Edwards-Yes, Edward Cook-Yes
Jean Leavell-Yes, John Campbell-Yes

Vote: Motion passed unanimously

LEGISLATIVE BODY MEMBER COMMENTS

Mayor Oliver mentioned Special meeting for the Proposed Ordinance 2025-XX: Establishing the Tax Levy for City Purposes for Fiscal Year 2025-2026-2nd Reading is scheduled for September 22, 2025 at 5:00 pm.

Council Member Richard Baker mentioned RV park and meeting with EDC.

Mayor Oliver mentioned Haunted House and Trick or Treat Ally at Valor Hall, October 25, 2025 at 4:00 pm.

Council Member Edwards mentioned Neighborhood Watch Meeting, this Thursday at 5:30 pm

EXECUTIVE SESSION

N/A

ADJOURNMENT

Motion: Council Member Isaiah Spencer moved to adjourn the meeting.

Second: Council Member John Campbell

Vote: Voice vote – Motion passed

Approximate Adjournment Time: 7:15 p.m.

PREPARED BY:

_____/s/_____
Ann Spencer
Admin. Assistant
City of Oak Grove

09.18.25_____
DATE

APPROVED:

_____/s/_____
Jacqueline Oliver
Mayor
City of Oak Grove

09.23.25_____
DATE

ATTEST:

_____/s/_____
Lorelynn Fisher
City Clerk
City of Oak Grove

09.23.25_____
DATE

***The minutes were approved during a Special City Council Meeting on September 22, 2025. The original signed document is available at City Hall.**