



Thursday, August 14, 2025
Special Committee of the Whole Meeting Minutes
Oak Grove Council Chambers

CALL TO ORDER

Chairperson/Committee Member Richard Baker called the meeting to order at 5:00 p.m.

ATTENDANCE

Committee Members Present:

- Richard Baker – Chairperson/Committee Member
- John Campbell – Committee Member
- Isaiah Spencer – Committee Member
- Edward Cook – Committee Member
- Janet Edwards – Committee Member
- Jean Leavell – Committee Member

Special Guest:

- Tom Britton – CDS

Also Present:

- City Clerk Lorelynn Fisher
- Assistant Police Chief/Major Victor Lynch
- Public Works Director Brian Ahart
- Community Center Director Melissa Lynch
- Code Enforcement Officer/Zoning Inspector Brendon Wadland
- City Attorney Lee Wilson

Public Attendance: Approximately one member of the public was present.

APPROVAL OF MINUTES – MAY 22, 2025

Motion: Committee Member John Campbell moved to approve the minutes from May 22, 2025.

Second: Committee Member Isaiah Spencer

Vote: Voice vote – Motion passed unanimously

REVIEW/DISCUSSION OF THE EMERGENCY OPERATIONS PLAN

Motion: Committee Member John Campbell moved to move this agenda item to the next Committee of the Whole meeting.

Second: Committee Member Edward Cook

Vote: Voice vote – Motion passed unanimously

REVIEW/DISCUSSION OF ORDINANCE 2021-11 – ZONING (RECREATIONAL VEHICLES)

- Discussion included whether to permit recreational vehicles on gravel or pads, or anywhere on private property if properly maintained, excluding the street.
- Code Enforcement Officer Wadland noted that prohibiting trailers entirely may be an overreach and suggested some flexibility.
- Tom Britton stated that approaches vary between communities and recommended referral to the Zoning Committee for deeper review.

Motion: Committee Member Isaiah Spencer moved to refer this item to the Zoning Committee for further review.

Second: Committee Member John Campbell

Vote: Voice vote – Motion passed unanimously

REVIEW/DISCUSSION OF ORDINANCES 2011-09 & 2019-07 – FIREWORKS

- Discussion focused on restricting permissible days and hours, safety distances from structures, crops, and other hazards.
- Concerns included enforceability and balancing resident enjoyment with safety and noise complaints.
- Wilson recommended enhanced public notice via media, retailer postings, or QR codes linking to the ordinance.
- Edwards suggested including hours in the ordinance (10:00 p.m.–7:00 a.m.).

Motion: Committee Member Janet Edwards moved to move both the fireworks ordinance and the noise ordinance to the September Committee of the Whole meeting.

Second: Committee Member John Campbell

Vote: Voice vote – Motion passed unanimously

Additional Notes:

- Section 11: recommendation to remove “structure, vehicle, and person” references but retain “agricultural area.”
- Discussion of referencing burn bans and obtaining Fire Chief’s input.

REVIEW/DISCUSSION OF PROPOSED ORDINANCE 2025-XX – ESTABLISHING BUILDING REGULATIONS AND FEE SCHEDULES

- Director Ahart proposed increasing certified mail fees to reflect actual costs.
- Recommended adjusting residential and commercial permit fees (currently \$50 per permit).

Motion: Committee Member John Campbell moved to refer this item to the Zoning Committee for further review.

Second: Committee Member Isaiah Spencer

Vote: Voice vote – Motion passed unanimously

REVIEW/DISCUSSION OF PROPOSED ORDINANCE 2025-XX – REPEALING SEVERAL ORDINANCES RELATED TO BUILDING REGULATIONS AND FEE SCHEDULES

Motion: Committee Member Janet Edwards moved to refer this item to the Zoning Committee for further review.

Second: Committee Member John Campbell

Vote: Voice vote – Motion passed unanimously

DISCUSSION OF THE FARMERS MARKET

- Last scheduled market date is August 30.
- Discussion of changing frequency from weekly to once or twice a month to improve attendance and vendor success.

DISCUSSION OF THE HOMELESS SHELTER

- The shelter is no longer pursuing an Oak Grove location.
- Discussion of drafting an ordinance to guide any future shelter proposals, with plans to revisit in early fall.

ADJOURNMENT

Motion: Committee Member Isaiah Spencer moved to adjourn the meeting at approximately 6:06 p.m.

Second: Committee Member John Campbell

Vote: Voice vote – Motion passed unanimously

APPROVED:

Richard Baker
Chairperson

DATE

ATTEST:

Lorelynn Fisher, MMC, CKMC,
City Clerk

DATE