



Tuesday, December 17, 2024
Regular City Council Meeting Minutes
Oak Grove Council Chambers

The Oak Grove City Council convened on December 17, 2024, at 6:00 p.m. The session took place at the Oak Grove Council Chambers, located at 8505 Pembroke Oak Grove Road, Oak Grove, Kentucky. Mayor Jacqueline Oliver, along with Council Members Jean Leavell, Richard Baker, John Campbell, Edward Cook, Isaiah Spencer, and Janet Edwards, were in attendance. City Attorney Lee Wilson, Police Chief Dennis Cunningham, Finance Director Matt Egbert, Public Works Director Brian Ahart, Fields Operation Manager Brandy Moore, and City Clerk Lorelynn Fisher were also present. There were approximately seven individuals present.

CALL TO ORDER

Mayor Jacqueline Oliver called the meeting to order at 6:00 p.m.

OPENING CEREMONIES

Council Member Isaiah Spencer led those in attendance in the Invocation and the Pledge of Allegiance.

OPEN FORUM

Amanda Cook addressed the city council regarding HB258 and requested language from this bill be added to the animal control ordinance. Cook also addressed the flags on 41A and her concern for the Buc-ees location.

Kelsey Helland addressed the city council regarding CPR/AED programs.

ROLL CALL OF ATTENDANCE

Council Members Jean Leavell, Richard Baker, John Campbell, Edward Cook, Isaiah Spencer, and Janet Edwards were in attendance, constituting a quorum.

APPROVAL OF MINUTES

Mayor Jacqueline Oliver requested the minutes from the meeting on December 3, 2024, be approved. Council Member Isaiah Spencer moved to approve, and Council Member John Campbell seconded. A voice vote was conducted, and the motion passed unanimously.

REPORT OF OFFICERS & COMMITTEES

- **Public Works Director Brian Ahart** gave an update on the contractors for Carneal, 115 traffic study, and the water agreement.

- **Finance Director Matt Egbert** informed the council that the 2023 audit is officially completed and the auditors will be presenting their findings at the January 7th council meeting. Egbert also updated the city council on Wades Way Park.

UNFINISHED BUSINESS

- **RFP Accounting Software-Bid Acceptance:** Finance Director Egbert informed the city council that he has an electronic backup copy of the Edmunds System saved on his computer. Council Member John Campbell moved to accept Tyler Technologies as the accounting system and Council Member Edward Cook seconded. A voice vote was conducted, and the motion passed unanimously.
- **2024-XX Proposed Ordinance Relating to the Collection of a Three Percent Transient Room Tax to Provide Funds for the City of Oak Grove Recreational, Tourist, and Convention Commission and an Additional One Percent to Fund the Operation and Maintenance of a Convention/Multipurpose Events Center (Second Reading):** Council Member Janet Edwards asked City Attorney Lee Wilson to read the ordinance. Mr. Wilson read a summary of the ordinance aloud. Council Member Isaiah Spencer moved to accept the ordinance and Council Member John Campbell seconded. Roll call vote was as follows: Council Members Leavell, Campbell, Cook, Baker, Spencer, and Edwards voted in favor, with no votes against. The motion passed unanimously.
- **2024-XX Proposed Ordinance Repealing Ordinances 1986-4; 1996-4; 2002-01; 2007-04; 2007-15; 2009-04; 2013-06 Relating to Transient Room Tax (Second Reading):** Council Member Janet Edwards asked City Attorney Lee Wilson to read the ordinance. Mr. Wilson read a summary of the ordinance aloud. Council Member John Campbell moved to accept the ordinance and Council Member Isaiah Spencer seconded. Roll call vote was as follows: Council Members Cook, Baker, Campbell, Edwards, Spencer, and Leavell voted in favor, with no votes against. The motion passed unanimously.
- **2024-XX Proposed Ordinance Establishing a Classification and Compensation Plan for City Employees (Second Reading):** Council Member Janet Edwards asked City Attorney Lee Wilson to read the ordinance. Mr. Wilson read a summary of the ordinance aloud. Council Member John Campbell moved to accept the ordinance and Council Member Richard Baker seconded. Roll call vote was as follows: Council Members Edwards, Campbell, Baker, Spencer, Cook, and Leavell voted in favor, with no votes against. The motion passed unanimously.
- **2024-XX Proposed Ordinance Repealing Ordinance 2024-08 Establishing a Classification and Compensation Plan for City Employees (Second Reading):** Council Member Janet Edwards asked City Attorney Lee Wilson to read the ordinance. Mr. Wilson read a summary of the ordinance aloud. Council Member Isaiah Spencer moved to accept the ordinance and Council Member John Campbell seconded. Roll call vote was as follows: Council Members Cook, Baker, Campbell, Edwards, Spencer, and Leavell voted in favor, with no votes against. The motion passed unanimously.

- **2024-XX Proposed Ordinance Amending Ordinance 2021-13 Establishing a Code Enforcement and Nuisance Board (Second Reading)**: Council Member Janet Edwards asked City Attorney Lee Wilson to read the ordinance. Mr. Wilson read a summary of the ordinance aloud. Council Member Richard Baker moved to accept the ordinance and Council Member John Campbell seconded. Roll call vote was as follows: Council Members Spencer, Campbell, Edwards, Baker, Cook, and Leavell voted in favor, with no votes against. The motion passed unanimously.
- **2024-XX Proposed Ordinance Amending Ordinance 2021-11 Providing New Zoning Regulations for Cannabis Businesses in the City of Oak Grove, Kentucky (Second Reading)**: Council Member Janet Edwards asked City Attorney Lee Wilson to read the ordinance. Mr. Wilson read a summary of the ordinance aloud. Council Member Isaiah Spencer moved to accept the ordinance and Council Member John Campbell seconded. Roll call vote was as follows: Council Members Baker, Leavell, Cook, Edwards, Spencer, and Campbell voted in favor, with no votes against. The motion passed unanimously.

NEW BUSINESS

- **Swearing-In Ceremony for Elected City Council Members**: This agenda item was conducted after the open forum. City Clerk Lorelynn Fisher administered the Oath of Office to Jean Leavell, Richard Baker, Janet Edwards, John Campbell, Isaiah Spencer, and Edward Cook.
- **2025-XX Proposed Ordinance Establishing a Sewer and Water Ordinance for Oak Grove (First Reading)**: Council Member Janet Edwards asked City Attorney Lee Wilson to read the ordinance. Mr. Wilson read a summary of the ordinance aloud. Council Member John Campbell moved to accept the ordinance and Council Member Richard Baker seconded. Roll call vote was as follows: Council Members Campbell, Cook, Edwards, Baker, Leavell, and Spencer voted in favor, with no votes against. The motion passed unanimously.
- **2025-XX Proposed Ordinance Repealing Ordinances 1985-6; 1985-8; 1985-9; 1993-3; 1993-8; 1993-16; 1993-20; 1994-12; 1995-14; 2001-07; 2002-20; 2003-01; 2005-05; 2006-07; 2007-02; 2007-08; 2007-14; 2007-17; 2008-04; 2008-07; 2008-17; 2010-03; 2015-02; 2020-07; 2022-04; 2023-02 (First Reading)**: Council Member Janet Edwards asked City Attorney Lee Wilson to read the ordinance. Mr. Wilson read a summary of the ordinance aloud. Council Member John Campbell moved to accept the ordinance and Council Member Isaiah Spencer seconded. Roll call vote was as follows: Council Members Leavell, Edwards, Cook, Campbell, Spencer, and Baker voted in favor, with no votes against. The motion passed unanimously.
- **2025-XX Ordinance Establishing Subdivision Guidelines for the City of Oak Grove (First Reading)**: Council Member Janet Edwards asked City Attorney Lee Wilson to read the ordinance. Mr. Wilson read a summary of the ordinance aloud. Council Member Jean Leavell moved to accept the ordinance and Council Member John Campbell seconded. Roll call vote was as follows: Council Members Spencer, Baker, Edwards, Cook, Leavell, and Campbell voted in favor, with no votes against. The motion passed unanimously.

- **2025-XX Ordinance Repealing Several Ordinances Relating to Subdivision Guidelines for the City of Oak Grove (First Reading)**: Council Member Janet Edwards asked City Attorney Lee Wilson to read the ordinance. Mr. Wilson read a summary of the ordinance aloud. Council Member Jean Leavell moved to accept the ordinance and Council Member John Campbell seconded. Rol call vote was as follows: Council Members Edwards, Spencer, Cook, Campbell, Baker, and Leavell voted in favor, with no votes against. The motion passed unanimously.
- **RFP-Hydrovac-Bid Acceptance**: This agenda item was conducted after the swearing in ceremony. Discussion was held regarding warranty inquires. Council Member Jean Leavell moved to table this item and put it on the January 7, 2025, city council meeting agenda and Council Member Edward Cook seconded. A voice vote was taken with all members voting in favor, except for Council Member Campbell, who abstained. The motion passed.

LEGISLATIVE BODY MEMBER COMMENTS

- A range of topics were covered, such as citizen engagement, town hall meetings, focus groups, and coffee with council.

EXECUTIVE SESSION 61.810

N/A

ADJOURNMENT

Council Member Janet Edwards moved to adjourn the meeting, and Council Member John Campbell seconded. A voice vote was conducted, and the motion passed unanimously. The meeting was adjourned at approximately 7:30 p.m.

APPROVED:

_____/s/_____
 Jacqueline Oliver, Mayor
 City of Oak Grove

_____/01.08.25_____
 DATE

ATTEST:

_____/s/_____
 Lorelynn Fisher, MMC, CKMC
 City Clerk
 City of Oak Grove

_____/01.08.25_____
 DATE

***The minutes were approved during a Regular City Council Meeting on January 7, 2025. The original signed document is available at City Hall.**