



**Tuesday, January 7, 2025**  
**Regular City Council Meeting Minutes**  
**Oak Grove Council Chambers**

The Oak Grove City Council convened on January 7, 2025, at 6:00 p.m. The session took place at the Oak Grove Council Chambers, located at 8505 Pembroke Oak Grove Road, Oak Grove, Kentucky. Mayor Jacqueline Oliver, along with Council Members Jean Leavell, Richard Baker, John Campbell, Edward Cook, Isaiah Spencer, and Janet Edwards, were in attendance. City Attorney Lee Wilson, Police Chief Dennis Cunningham, Fire Chief Bill Johnson (left during the meeting), Finance Director Matt Egbert, Public Works Director Brian Ahart (left during the meeting), Community Center Melissa Lynch (left meeting early), and City Clerk Lorelynn Fisher were also present. There were approximately eight individuals present.

**CALL TO ORDER**

Mayor Jacqueline Oliver called the meeting to order at 6:00 p.m.

**OPENING CEREMONIES**

Council Member Isaiah Spencer led those in attendance in the Invocation and the Pledge of Allegiance.

**OPEN FORUM**

Police Chief Dennis Cunningham awarded the Civilian Life Saving Award to two men-James Lawson and Henry Ayala who helped save a person's life during an incident at the Pilot Travel Center in Oak Grove on July 30, 2024.

**ROLL CALL OF ATTENDANCE**

Council Members Jean Leavell, Richard Baker, John Campbell, Edward Cook, Isaiah Spencer, and Janet Edwards were in attendance, constituting a quorum.

**APPROVAL OF MINUTES**

Mayor Jacqueline Oliver requested the minutes from the meeting on December 17, 2024, be approved. Council Member Isaiah Spencer moved to approve, and Council Member John Campbell seconded. A voice vote was conducted, and the motion passed unanimously.

**REPORT OF OFFICERS & COMMITTEES**

- **Finance Director Matt Egbert** informed the city council that the city has received approximately twelve thousand dollars in refunds from overpayments made to the Department of Revenue. Lewis from the Finance Department also addressed the

council, stating that the city has collected more than seventy-five thousand dollars in occupational license taxes and business licenses.

- **Community Center Director Melissa Lynch** provided a concise overview of all the events held at the community center throughout 2024. She also mentioned that approximately fifteen thousand people visited the center during that year.
- **City Clerk Lorelynn Fisher provided an update from Public Works Director Brian Ahart**, covering topics such as inclement weather, Dollar General, Starbucks, Buc-ees, the water tower agreement, and the pending approval from the KY Division of Water for Cater Rd and Grant Avenue.

Council Member Jean Leavell moved to allow Borland and Benefield to present the audit as the first item of business. Council Member John Campbell seconded. A voice vote was conducted, and the motion passed unanimously.

#### **NEW BUSINESS**

- **Borland and Benefield, P.C.-Audit Presentation:** Clif Daniel presented the audit with their findings and recommendations. Discussion was held by the council. Council Member Richard Baker moved to accept the audit. Council Member Isaiah Spencer seconded. A voice vote was conducted, and the motion passed unanimously.
- **2025 Boards and Committees:** Council Member Isaiah Spencer moved to accept 2025 Boards and Committees. Council Member John Campbell seconded. A voice vote was conducted, and the motion passed unanimously.
- **Ordinance 2025-XX An Ordinance Amending Section 1 of Ordinance 2023-18 of the City of Oak Grove (First Reading):** Council Member Janet Edwards asked City Attorney Lee Wilson to read the ordinance. Mr. Wilson read a summary of the ordinance aloud. Council Member John Campbell moved to accept the ordinance and Council Member Richard Baker seconded. Roll call vote was as follows: Council Members Leavell, Edwards, Cook, Campbell, Spencer, and Baker voted in favor, with no votes against. The motion passed unanimously.

#### **UNFINISHED BUSINESS**

- **2025-XX Proposed Ordinance Establishing a Sewer and Water Ordinance for Oak Grove (Second Reading):** Council Member Janet Edwards asked City Attorney Lee Wilson to read the ordinance. Mr. Wilson read a summary of the ordinance aloud. Council Member Isaiah Spencer moved to accept the ordinance and Council Member John Campbell seconded. Roll call vote was as follows: Council Members Campbell, Cook, Edwards, Baker, Leavell, and Spencer voted in favor, with no votes against. The motion passed unanimously.
- **2025-XX Proposed Ordinance Repealing Ordinances 1985-6; 1985-8; 1985-9; 1993-3; 1993-8; 1993-16; 1993-20; 1994-12; 1995-14; 2001-07; 2002-20; 2003-01; 2005-05; 2006-07; 2007-02; 2007-08; 2007-14; 2007-17; 2008-04; 2008-07; 2008-17; 2010-03; 2015-02; 2020-07; 2022-04; 2023-02-Sewer and Waterwork Systems (Second Reading):** Council Member Janet Edwards asked City Attorney Lee Wilson to read the ordinance. Mr. Wilson read a summary of the ordinance aloud. Council Member John

Campbell moved to accept the ordinance and Council Member Richard Baker seconded. Roll call vote was as follows: Council Members Leavell, Edwards, Cook, Campbell, Spencer, and Baker voted in favor, with no votes against. The motion passed unanimously.

- **2025-XX Ordinance Establishing Subdivision Guidelines for the City of Oak Grove (Second Reading)**: Council Member Janet Edwards asked City Attorney Lee Wilson to read the ordinance. Mr. Wilson read a summary of the ordinance aloud. Council Member Richard Baker moved to accept the ordinance and Council Member Isaiah Spencer seconded. Roll call vote was as follows: Council Members Spencer, Baker, Edwards, Cook, Leavell, and Campbell voted in favor, with no votes against. The motion passed unanimously.
- **2025-XX Ordinance Repealing Several Ordinances Relating to Subdivision Guidelines for the City of Oak Grove (Second Reading)**: Council Member Janet Edwards asked City Attorney Lee Wilson to read the ordinance. Mr. Wilson read a summary of the ordinance aloud. Council Member John Campbell moved to accept the ordinance and Council Member Richard Baker seconded. Roll call vote was as follows: Council Members Edwards, Spencer, Cook, Campbell, Baker, and Leavell voted in favor, with no votes against. The motion passed unanimously.
- **RFP-Hydrovac-Bid Acceptance**: Council Member John Campbell moved to accept Vermeer's bid proposal. Council Member Isaiah Spencer seconded. Roll call vote was as follows: Council Members Baker, Spencer, Cook, Campbell, Edwards, and Leavell voted in favor, with no votes against. The motion passed unanimously. Council Member John Campbell moved to accept the three-year parts and labor warranty for \$4,529.94 from Vermeer. Council Member Richard Baker seconded. A voice vote was conducted, and the motion passed unanimously.

#### **LEGISLATIVE BODY MEMBER COMMENTS**

- **Electric Vehicle Charging Stations-Sponsored by Council Member Cook**: A discussion took place regarding the city's potential responsibility, if any. City Attorney Lee Wilson clarified that the city has no responsibility or obligation concerning any charging stations at businesses within the city.
- Other topics discussed included the Neighborhood Watch Meeting, Storm Shelter, Human Rights, AED training, the city's 20-acre land, and the Municipal Building.

**EXECUTIVE SESSION 61.810**

N/A

**ADJOURNMENT**

Council Member Isaiah Spencer moved to adjourn the meeting, and Council Member John Campbell seconded. A voice vote was conducted, and the motion passed unanimously. The meeting was adjourned at approximately 7:30 p.m.

**APPROVED:**

\_\_\_\_\_  
Jacqueline Oliver, Mayor  
City of Oak Grove

\_\_\_\_\_  
DATE

**ATTEST:**

\_\_\_\_\_  
Lorelynn Fisher, MMC, CKMC  
City Clerk  
City of Oak Grove

\_\_\_\_\_  
DATE

DRAFT