



Thursday, March 21, 2024
Special Committee Meeting-Job Descriptions
Oak Grove Council Chambers
8505 Pembroke Oak Grove Rd Oak Grove, Kentucky 42262

The Oak Grove Committee for Job Descriptions met in a Special Session on March 21, 2024, at 1:00 p.m. The meeting was held in the Oak Grove Council Chambers located at 8505 Pembroke Oak Grove Road Oak Grove, Kentucky. Present for the meeting were: Chairman/Council Member Janet Edwards, Council Member John Campbell, and Council Member Richard Baker. Also present for the meeting were Accountant/Human Resources Hailey Bamford and City Clerk Lorelynn Fisher. There were approximately 0 individuals present at the meeting.

CALL TO ORDER

City Clerk Lorelynn Fisher called the meeting to order at 1:00 p.m.

Council Member John Campbell made a motion to elect Janet Edwards as Chairperson. Council Member Richard Baker seconded the motion. No discussion was held. A voice vote was taken with all members present in favor; the motion passed.

APPROVAL OF MINUTES

Council Member Richard Baker made a motion to approve the minutes from July 12, 2023. Council Member John Campbell seconded the motion. No discussion was held. A voice vote was taken with all members present in favor; the motion passed.

AGENDA

Job Descriptions-Committee to examine job descriptions which include the job title, department, supervisor, grade, FLSA status, salary range, and job details: The committee discussed the Fire department descriptions. They have several inquiries for Fire Chief Bill Johnson. The committee decided to hold another meeting when Johnson could attend. They ask City Clerk Lorelynn Fisher to reach out to Johnson for his availability.

ADJOURNMENT

Council Member John Campbell made a motion to adjourn the meeting. Council Member Richard Baker seconded the motion. No discussion was held. A voice vote was taken with all members present in favor; the motion passed. The meeting was adjourned at approximately 1:27 pm.

APPROVED:

 /s/
 Chairman/Council Member Janet Edwards

09.06.24
 DATE

 /s/
 Council Member John Campbell

09.06.24
 DATE

 /s/
 Council Member Richard Baker

09.06.24
 DATE

ATTEST:

 /s/
 Lorelynn Fisher, City Clerk, MMC, CKMC

09.06.24
 DATE

****Minutes were approved at the September 6, 2024, Special Job Description Committee Meeting. The original signed document is available at City Hall****