

## **CITY OF OAK GROVE, KENTUCKY ORDINANCE NO. 2024-XX**

### **AN ORDINANCE OF THE CITY OF OAK GROVE, KENTUCKY FOR THE REGULATION OF THE OAK GROVE COMMUNITY CENTER**

**WHEREAS**, THE OAK GROVE CITY COUNCIL HAS DEEMED IT NECESSARY TO ESTABLISH CERTAIN GUIDELINES AND STANDARDS FOR THE OAK GROVE COMMUNITY CENTER AND ASSOCIATED PROPERTY LOCATED AT 1705 THOMPSONVILLE LANE, OAK GROVE, KENTUCKY;

**NOW THEREFORE**, BE IT ORDAINED BY THE CITY OF OAK GROVE, KENTUCKY, THAT THE FOLLOWING POLICIES AND PROCEDURES ARE HEREBY ADOPTED FOR THE OAK GROVE COMMUNITY CENTER:

#### **SECTION 1-DEFINITIONS**

- I. "City" - Means the City of Oak Grove, Kentucky.
- II. "Community Center Director" - Hereinafter referred to as "Director" means the individual appointed by the mayor and approved by the city council to administer the overall operational functions of the Community Center.
- III. "Event" - Means a publicized, organized occasion, such as a celebration, festival, benefit, contest or game. An event is a distinct happening, customarily of short duration, dedicated to a specific purpose.
- IV. "The Oak Grove Community Center" - Means any office, hall, meeting room, gym, fitness area, or grounds located at 1705 Thompsonville Lane, Oak Grove, Kentucky.
- V. "Patron" - As used herein includes any person, association, public organization, partnership, company or corporation that is granted permission to utilize a designated portion of the Community Center.

#### **SECTION 2-AUTHORITY**

- I. The Community Center Director shall have full responsibility for the operation of the Community Center, under the direction of the mayor, and shall act on behalf of the City of Oak Grove.
- II. The City and the Community Center Director reserve the right to cancel any event or activity occurring or set to occur at the Oak Grove Community Center, and to otherwise restrict access to the Oak Grove Community Center, at any time, with or without prior notice, for or during emergencies, or any situation causing public safety or public health concerns.
- III. The Community Center Director, or his or her designee, shall have the authority to restrict access to the Oak Grove Community Center of any person who violates the prohibited activities listed below, for the violation of any criminal law occurring at the Oak Grove Community Center, or any other violations, at the Community Center Director's discretion,

for an amount of time as determined by the Community Center Director. A criminal trespass warning may be requested from law enforcement regarding any person whose access to the Oak Grove Community Center has been restricted.

- IV. The hours of operation of the Oak Grove Community Center shall be established by the mayor who is the executive authority of the city.

### **SECTION 3-RULES FOR FACILITY USE**

- I. The Oak Grove Community Center may be used by individuals, groups, and organizations at the discretion of the Oak Grove Community Center Director.
- II. Any person applying to reserve the use of the Oak Grove Community Center must be at least eighteen (18) years of age. If a person applying for use of the Oak Grove Community Center is a minor under the age of eighteen (18) years, a parent or guardian must also sign the application and be responsible for all the terms and conditions of use of the Oak Grove Community Center.
- III. Applications to reserve usage of the Oak Grove Community Center shall be made upon a form provided by the Oak Grove Community Center and shall require the name and address of the patron. Said application shall remain on site for at least one (1) year and shall be updated upon change of address. Application must be submitted to the Community Center Director or his or her designee. After one (1) year on-site, destruction of said applications must abide by the Kentucky Department of Libraries and Archives and destroyed by the Oak Grove City Clerk.
- IV. All activities held at the Oak Grove Community Center must have adult supervision, with at least one (1) adult for every fifteen (15) minors.
- V. Employees of the city and first responders, including police, fire, and EMS, shall have use of the gym in the Oak Grove Community Center after business hours. This usage is still subject to the City of Oak Grove and the Community Center Director's authority to restrict access during emergency situations, or any situation causing public safety or public health concerns. This access is also subject to the Community Center Director's authority to restrict access for engaging in prohibited activities.

### **SECTION 4-PROHIBITED ACTIVITIES**

- I. It shall be unlawful for any alcoholic beverages or controlled substances, as defined by the Kentucky Revised Statutes, to be brought onto Oak Grove Community Center property and it shall likewise be unlawful for any person to enter any area of the Oak Grove Community Center while under the influence of any controlled substances and/or alcoholic beverage.
- II. It shall be unlawful for any person to willfully mark, deface, disfigure, injure, tamper with, or displace or remove any buildings, tables, benches, paving or paving materials, water lines or other public utilities or parts or appurtenances thereof, signs, notices, placards, whether

temporary or permanent, monuments, stakes, posts, or other boundary markers, or other structures or equipment, facilities or park property, either real or personal property.

- III. It shall be unlawful to fail to maintain restrooms, shower areas, or washrooms in a neat and sanitary condition. No person over the age of six (6) years shall use the restrooms, shower areas or washroom designated for the opposite sex.
- IV. It shall be unlawful to construct or erect any building or structure of whatever kind, whether permanent or temporary in nature, or run or string any public service utility into, upon or across such lands, except upon written permission by the City or the Community Center Director.
- V. It shall be unlawful to climb any tree or to walk, stand or sit upon any monuments, vases, fountains, railings, fences or upon any other property not designated for such purposes.
- VI. It shall be unlawful to deposit or leave garbage, refuse or other trash anywhere on the grounds. All garbage, refuse or trash shall be placed in proper receptacles located throughout the area.
- VII. It shall be unlawful for any person or group to argue and/or fight on Oak Grove Community Center property.
- VIII. It shall be unlawful to sleep or lounge protractedly on seats, benches or other areas.
- IX. It shall be unlawful to engage in loud, boisterous, threatening, abusive, insulting or indecent language or engage in disorderly conduct or behavior tending to a breach of the public peace.

#### **SECTION 5-RESERVATION OF THE OAK GROVE COMMUNITY CENTER**

- I. All patrons making reservations at the Oak Grove Community Center must comply with the general guideline terms outlined in the rental agreement. All rental agreements must be signed by the renter and approved by the Oak Grove Community Center Director.
- II. All rentals will be subject to availability and for a period of (4) hours.
- III. Rental fees for the Community Room are as follows: Monday-Thursday Rental Fee is \$150.00 with a \$150.00 deposit that must be paid at Oak Grove City Hall (8505 Pembroke Oak Grove Rd Oak Grove, Kentucky 42262) prior to the event. The city has fourteen (14) business days following the closing of the event to return the rental deposit. Friday-Saturday Rental Fee is \$200.00 with a \$150.00 deposit that must be paid at Oak Grove City Hall (8505 Pembroke Oak Grove Rd Oak Grove, Kentucky 42262). The city has fourteen (14) business days following the closing of the event to return the rental deposit.
- IV. Rental Fees for the Gymnasium are as follows: Monday-Thursday is \$250.00 with a \$250.00 deposit that must be paid at Oak Grove City Hall (8505 Pembroke Oak Grove Rd Oak Grove, Kentucky 42262) prior to the event. The city has fourteen (14) business days following the closing of the event to return the rental deposit. Friday-Saturday is \$300.00 with a \$250.00

deposit that must be paid at Oak Grove City Hall (8505 Pembroke Oak Grove Rd Oak Grove, Kentucky 42262) prior to the event. The city has fourteen (14) business days following the closing of the event to return the rental deposit.

#### **SECTION 6-INFORMATION TO REMAIN CONFIDENTIAL**

No present or former employee of the City of Oak Grove shall intentionally and without authorization inspect or divulge any information acquired by him or her of the affairs of any person, or information required to be filed. This prohibition does not extend to information required in prosecutions for making false reports or any other infraction of the laws. Further, this prohibition does not preclude any employee of the Oak Grove Community Center from testifying in any court or from introducing evidence in an action for violation of district laws or in any action challenging district laws.

The City reserves the right to disclose to the Commissioner of Revenue of the Commonwealth of Kentucky, or his or her duly authorized agent, all such information and the rights to inspect any of the books and records of the City, and the reciprocal right to obtain information from the files and records of the Kentucky Revenue Cabinet and to maintain the privileged character of the information so furnished. Further, the City may publish statistics based on such information in such a manner as not to reveal data respecting the gross receipts or compensation of any person or business entity.

#### **SECTION 7-SEVERABILITY**

It is the legislative body's intent that the provisions of this ordinance are to be severable and that if a part of this ordinance is to be invalid, the findings do not necessarily invalidate the entire ordinance.

#### **SECTION 8-UNCONSTITUTIONALITY**

Should any part of this ordinance be void or unconstitutional, the remaining ordinance shall remain in full force and effect.

**SECTION 9-EFFECTIVE DATE**

This ordinance shall take effect after its passage and publication according to law.

Date of First Reading of Ordinance:

\_\_\_\_\_

Date of Second Reading of Ordinance:

\_\_\_\_\_

Date of Publication of Ordinance:

\_\_\_\_\_

Ordinance published in:

\_\_\_\_\_

\_\_\_\_\_  
Jacqueline Oliver, Mayor

ATTEST:

\_\_\_\_\_

Lorelynn Fisher, City Clerk

*This advertisement was paid for by the City of Oak Grove using taxpayers' dollars in the amount of \$\_\_\_\_\_.*

Certification

I, Lorelynn Fisher, do hereby certify that I am the duly appointed clerk of the City of Oak Grove, Kentucky, and that the foregoing Ordinance is a true and correct copy of an ordinance duly adopted at a meeting of the City Council on \_\_\_\_\_, that the Ordinance referred to therein is in the form presented to said meeting and in the form executed, and the said ordinance appears as a matter of public record in the Official City Ordinance Book and is in full force and effect.

IN TESTIMONY WHEREOF, witness my signature on this \_\_\_ day of \_\_\_\_\_ 2024.

\_\_\_\_\_  
Lorelynn Fisher, City Clerk