



MINUTES

City of Oak Grove Special Steering Committee Meeting
Tuesday, July 30th, 2024, at 9:30 a.m.
Oak Grove City Hall – Council Chambers
8505 Pembroke Oak Grove Rd.
Oak Grove, Kentucky 42262

The Oak Grove Steering Committee met in special session on Tuesday, July 30th, 2024.

CALL TO ORDER

Vice Chairperson Melissa Lynch called the meeting to order at 9:30 a.m.

ROLL CALL

Chairperson Theresa Jarvis, Vice Chairperson Melissa Lynch, Committee member Janet Edwards, and Committee member Traci Cunningham were present. Committee member Roger Joiner, and Committee member Jean Leavell were absent. Mayor Jackie Oliver and Police Chief Dennis Cunningham were present for a small portion of this meeting. There were no citizens present.

CHAIRWOMAN STEPS DOWN/ELECTION OF NEW CHAIRWOMAN

Chairperson/Committee member Theresa Jarvis made a motion to elect Vice Chairperson/Committee member Melissa Lynch as the new Chairperson of the Steering Committee. The motion was seconded by Committee member Traci Cunningham. There was minimal discussion. A voice vote was conducted with all members present in favor, allowing the motion to pass.

APPROVAL OF STEERING COMMITTEE MINUTES

Committee member Janet Edwards made a motion to approve the July 8th, 2024, Steering Committee Special meeting minutes. Chairperson Melissa Lynch seconded the motion. A voice vote was conducted with all members present in favor, allowing the motion to pass.

UNFINISHED BUSINESS

n/a

NEW BUSINESS

Oak Grove 50th Anniversary Celebration – Informational Review

Dinner Details Reviewed – (September 21, 2024)

- Chairperson Melissa Lynch prepared a cost (estimation) review and shared with the Committee.
- Committee member Traci Cunningham will oversee the “longevity award”. Chairperson Melissa Lynch to provide vintage pictures.
- Committee member Janet Edwards to send the Deputy City Clerk, Lisa L Beckman, a flyer to post on city website, city fb page, and Steering Committee fb page.
- Chairperson Melissa Lynch to create and distribute the programs for the event.
- Committee member Traci Cunningham to arrange the seating for the dinner.
- Publix store to make the 50th Anniversary cake.
- Chairperson Melissa Lynch said she would like to see upscale plastic ware to be used for dinner.
- Chairperson Melissa Lynch to create Promotional flyers for the 50th Anniversary and get to Deputy City Clerk, Lisa L Beckman to post accordingly.
- The Oak Grove special drink will be called the “Monarch”.
- It was mentioned by Committee that special dignitaries get a city coin/50th Anniversary, that handbags with city businesses items to be handed out to dignitaries, etc.\
- The dinner is a 70’s theme.
- Committee member Traci Cunningham will investigate a Caricature Artist. It was also mentioned that she might try to contact the same artist that had done a mural at Valor Hall.

ANNOUNCEMENTS

- Mayor Jackie Oliver to personally pay for the 50th Anniversary coins for this special event. The front side will have the city emblem, with the 50th Anniversary on the back side of coin. The Committee gave thanks to Mayor Oliver for her generous contribution.

- Next Steering Committee Special Meeting is scheduled for August 15th, 2024, at 9:30 a.m.

ADJOURNMENT

Chairperson Melissa Lynch made a motion to adjourn. The motion was seconded by Committee member Theresa Jarvis. No discussion was held. A voice vote was conducted with all members present in favor, allowing the motion to pass. This meeting was adjourned at 10:45 a.m.

APPROVED BY:

_____/s/_____
Melissa Lynch
Chairperson, Steering Committee

_____/08.15.24_____
Date

ATTEST:

_____/s/_____
Lisa L Beckman
Deputy City Clerk

_____/08.15.24_____
Date

****Minutes were approved at the August 15, 2024, Special Steering Committee Meeting. The original signed document is available at City Hall****