



Tuesday, July 16, 2024
Regular City Council Meeting Minutes
Oak Grove Council Chambers

The Oak Grove City Council convened on July 16, 2024, at 6:00 p.m. The session took place at the Oak Grove Council Chambers, situated at 8505 Pembroke Oak Grove Road, Oak Grove, Kentucky. In attendance were Mayor Jacqueline Oliver, along with Council Members Jean Leavell, Richard Baker, John Campbell, Janet Edwards, Edward Cook, and Isaiah Spencer. Also present were City Attorney Lee Wilson, Police Chief Dennis Cunningham, Public Works Director Brian Ahart, Interim Finance Director Matt Egbert, and Administrative Assistant Princilla Spencer. Special Guest Judge Gilliam, Magistrate Peterson, Magistrate Guffey, Director Tourism, Tracy Cunningham, Buc-cee's Representative Stan Beard, approximately twenty individuals attended the meeting.

The meeting was called to order by Mayor Jacqueline Oliver at 6:00 p.m.

OPENING CEREMONIES

Pastor Dan Herbster led those in attendance in the Invocation and the Pledge of Allegiance.

EXECUTIVE SESSION 61.810

Enter Executive Session per KRS 61.810(1)(g) Discussion between a public agency and a representative of a business entity and discussions concerning a specific proposal. Council Member John Campbell made a motion to enter into Executive Session per KRS 61.810(1)(g) discussion between a public agency and a representative of a business entity concerning a specific proposal. Council Member Richard Baker seconded the motion. No discussion was held. A vote was taken with all members present in favor; the motion was passed.

Council Member Jean Leavell made a motion to return to the open session. Council Member John Campbell seconded the motion. No discussion was held. A voice vote was taken with all members present in favor; the motion passed.

No action was taken during the Executive Session.

OPEN FORUM

Twyla Dillard introduced herself and informed the city she is running for State Representative District 9. Breana Cash talked about the new police hires and Officer Scarcello leaving Oak Grove Police Department.

ROLL CALL OF ATTENDANCE

Council Members Jean Leavell, Richard Baker, John Campbell, Janet Edwards, Edward Cook, and Isaiah Spencer were present for the meeting, constituting a quorum.

APPROVAL OF MINUTES

Mayor Jacqueline Oliver requested the city council to move for the approval of the minutes from the July 2, 2024, meeting. Council Member John Campbell initiated the motion, which was seconded by Council Member Isaiah Spencer. With no discussion, a voice vote was conducted, and all present members voted in favor. The motion was approved.

REPORT OF OFFICERS & COMMITTEES

Public Works Director Brian Ahart: Had a good report on water loss. Waiting on paperwork for Water Line and Water Tower upgrades. The storm water audit was not good, but we are working on it. The sink hole on Good Hope Cemetery Road should be completed within the next week.

Finance Director Matthew Egbert: Discussed entering the revenue and expenditure information into Edmunds and rolling over, now operating in FY 2025. Implementing some internal controls such as requisitions and purchase orders across the board for all departments. Discussed closing out FY 2024 and getting the reports to auditors. Cut off date set for end of the month.

Community Center Director Melissa Lynch: June report for the Community Center: 1,355 people utilize the center, 1,862 lunches were given out from June 10 – July 12, Craft Class on Wednesday had 19 people attend, Ice Cream Social had 64 people attend and the Summer Funday Event, 184 people attended. Had a Fan Drive during Feeding America. Upcoming events in August, The City-Wide Yard Sale and the Backpack Give Away. Discussed the Yellow Jackets, a youth organization in Oak Grove, the program has a variety of sports. There are fees if children want to participate. Ms. Lynch also discussed usage at Wades Way Park. There have been several organizations who have reserved the park for different events. Bethel United Methodist Church offered services for a food pantry on Tuesdays and Thursdays with an appointment to help residents in need with food. Judge Guillam mentioned a summer food program at First Baptist Church on July 18th & 25th. There was discussion regarding a post inspection of Wades Way Park. There was discussion regarding mowing grass at the Community Center. There was also discussion regarding transportation for the Community Center Director.

Ethics Board Chairman Morris Willoughby: Presented the Ethics Board annual report for the year 2023. Attorney Lee Wilson read report. Council Member Jean Leavell motioned to accept the annual report. Council Member Ed Cook seconded the motion, there was discussion, Council Member Janet Edwards requested that Ethics Ordinance be added along with the proposed changes to the next Committee of the Whole meeting. A voice vote was conducted, and with all members present voting in favor, the motion was approved.

Oak Grove Police Chief: Dennis Cunningham mentioned use of vehicle. He also mentioned the 2 personnel in the Academy and a third that will be attending in August. Council Member Janet Edwards had questions regarding the hiring procedures. Chief explained procedures for hiring new personnel, background checks, references, disciplinary actions, lateral transfers, etc.

UNFINISHED BUSINESS

Ordinance 2024-XX An ordinance amending the zoning maps of the City of Oak Grove-Mosley Property-
Second reading: Council Member Jean Leavell recused herself from voting on this item. Council Member Janet Edwards requested City Attorney Lee Wilson to read the ordinance aloud. Wilson proceeded to read the ordinance. Council Member Isaiah Spencer motioned to accept the ordinance, which was seconded by Council Member John Campbell. There was no discussion held. A roll call vote followed: Council Members Campbell, Edwards, Spencer, Baker, and Cook voted in favor, Council Member Leavell did not vote, and no members voted against. The motion was approved.

NEW BUSINESS

Appointment of Matt Egbert as the City's Finance Director. Council Member Jean Leavell made a motion to move this business to the Committee of Whole in August, Council Member John Campbell seconded the motion. There was a discussion. A voice vote was conducted, and with all members present voting in favor, the motion was approved.

Municipal Order 2024-01: An order approving the 2024 Employee Handbook

Council Member Janet Edwards requested City Attorney Lee Wilson to read the ordinance aloud. Wilson proceeded to read the ordinance. First and only reading. Council Member John Campbell motioned to accept; Council Member Janet Edwards seconded the motion. No discussion was held. A voice vote was conducted, and with all members present voting in favor, the motion was approved.

Council Approval for Police Department Surplus Property Disposition: Discussion was held. Council Member John Campbell motioned to send this item to the Committee of the Whole meeting in August, which was seconded by Council Member Richard Baker. No further discussion was held. A voice vote was conducted, and with all members present voting in favor, the motion was approved.

LEGISLATIVE BODY MEMBER COMMENTS

Council Member Janet Edwards addressed the step program and COLA from questions asked at the previous council meeting. There was some discussion regarding positions in the finance department. There was some discussion regarding roads and grounds personnel/positions as well. Council Member Janet Edwards mentioned that a Job Description meeting has been scheduled for July 29th @ 9:30 am by the City Clerk.

EXECUTIVE SESSION 61.810

Enter Executive Session per KRS 61.810(1)(c) Discussion of proposed or pending litigation against or on behalf of the public agency. Council Member Janet Edwards seconded the motion. No discussion was held. A voice vote was conducted, and with all members present voting in favor, the motion was approved.

Council Member Jean Leavell made a motion to return to the open session. Council Member John Campbell seconded the motion. No discussion was held. A voice vote was taken with all members present in favor; the motion passed.

No action was taken during the Executive Session.

ANNOUNCEMENTS

The next regularly scheduled meeting is set for August 6, 2024.

