



MINUTES

City of Oak Grove **Special** Steering Committee Meeting
Friday, May 3, 2024, at 9:00 a.m.
Oak Grove City Hall – Council Chambers
8505 Pembroke Oak Grove Rd.
Oak Grove, Kentucky 42262

The Oak Grove Steering Committee met in a special session on May 3, 2024, at 9:00 am. Committee Member Janet Edwards, Committee Member Roger Joiner, Committee Member Jacob Smith, Community Center Director/Committee Member Melissa Lynch, Tourism Executive Director/Committee Member Traci Cunningham, and City Clerk Lorelynn Fisher were present. Chairperson Theresa Jarvis, Committee Member Jean Leavell, Committee Member Edward Cook, and Committee Member Shelley Hawkins were absent. There was 1 guest present-Jodi Camp from the Kentucky New Era.

CALL TO ORDER

City Clerk Lorelynn Fisher called the meeting to order at 9:00 am.

Committee Member Janet Edwards made a motion to elect Melissa Lynch as Vice Chairperson for the committee. Committee Member Traci Cunningham seconded the motion. There was no discussion. A voice vote was taken with all members present in favor; the motion passed.

Committee Member Janet Edwards made a motion to dispense with formalities and allow public comment. Committee Member Roger Joiner seconded the motion. There was no discussion. A voice vote was taken with all members present in favor; the motion passed.

APPROVAL OF STEERING COMMITTEE MINUTES

Committee Member Janet Edwards made a motion to accept the minutes from March 15, 2024. Committee Member Roger Joiner seconded the motion. There was no discussion. A voice vote was taken with all members present in favor; the motion passed.

AGENDA

1. Fundraising updates: The committee discussed several fundraising options (t-shirts, mugs, postcards/pictures, cookbooks, hats, ect). Committee Member Janet Edwards reached out to city attorney Lee Wilson regarding the legality of conducting fundraising events and if the money raised needs to go into a separate account. Mr. Wilson informed Mrs. Edwards that the city can raise funds, but the monies will

need to be in a segregated account. He also recommends the city ensure all the money is spent before the event is over.

2. 50th anniversary event general discussion: The committee discussed several ideas. The committee decided to have the following events on the following dates: Saturday, September 21, 2024-Historical Bus Tour (starting at the Oak Grove Community Center at 10:00 am). Birthday concert/70-themed dinner dress-up is not required but encouraged from 4:00 pm-9:00 pm at Valor Hall. Sunday, September 22, 2024-City wide picnic with yard games, hotdogs, and hamburgers at Valor Hall from 11:00 am-5:00 pm. Burial of the time capsule at the Oak Grove Community Center at 5:30 pm. The deadline to RSVP will be July 15, 2024.

ADJOURNMENT

Chairperson Janet Edwards made a motion to adjourn. Committee Member Roger Joiner seconded the motion. There was no discussion. A voice vote was taken with all in favor; the motion passed. This meeting was adjourned at approximately 10:29 a.m.

APPROVED BY:

Theresa Jarvis
Chairperson, Steering Committee

Date

ATTEST:

Lorelynn Fisher, CMC
City Clerk

Date