



MINUTES

City of Oak Grove **Special** Steering Committee Meeting
Friday, March 15, 2024, at 9:00 a.m.
Oak Grove City Hall – Council Chambers
8505 Pembroke Oak Grove Rd.
Oak Grove, Kentucky 42262

The Oak Grove Steering Committee met in a special session on March 15, 2024, at 9:00 am. Chairperson Theresa Jarvis, Committee Member Janet Edwards, Committee Member Jean Leavell, Committee Member Roger Joiner, and City Clerk Lorelynn Fisher were present. Committee Member Edward Cook, Committee Member Traci Cunningham, Committee Member Jacob Smith, Committee Member Shelley Hawkins, and Community Center Director Mellissa Lynch were absent.

CALL TO ORDER

Chairperson Theresa Jarvis called the meeting to order at 9:04 am.

APPROVAL OF STEERING COMMITTEE MINUTES

Committee Member Janet Edwards made a motion to accept the minutes from February 8, 2024. Committee Member Jean Leavell seconded the motion. There was no discussion. A voice vote was taken with all members present in favor; the motion passed.

AGENDA

Chairperson Theresa Jarvis made a motion to allow all members to present updates and to schedule a future meeting date. Committee Member Janet Edwards seconded the motion. There was no discussion. A voice vote was taken with all members present in favor; the motion passed. City Clerk Lorelynn Fisher presented the committee with a “teaser” flyer. All members agreed on the flyer and asked Fisher to brighten the background before posting it on the city’s media sites. Chairperson Theresa Jarvis presented the committee with a draft invitation. The committee agreed on it with a few changes in the wording and asked that the city seal be included at the top of the invitation and have some type of décor at the top as well. Community Center Director Melissa Lynch created a document (she gave it to the Chairperson to present at the meeting) with the number “50” on it with historical pictures filling out the space. The committee agreed on it and would like the layout to say “Oak Grove, KY” on top of the document and “1974-2024” on the bottom of the document in block letters. Committee Member Jean Leavell presented to the committee a glass brick that was originally from the old Charley’s Steakhouse that burned down in Oak Grove years ago. Chairperson Theresa Jarvis asked City Clerk Lorelynn Fisher to see if she could find bios of past mayors and send them to her.

ADJOURNMENT

Chairperson Theresa Jarvis made a motion to adjourn. Committee Member Janet Edwards seconded the motion. There was no discussion. A voice vote was taken with all in favor; the motion passed. This meeting was adjourned at approximately 9:30 a.m.

APPROVED BY:

Theresa Jarvis
Chairperson, Steering Committee

Date

ATTEST:

Lorelynn Fisher, CMC
City Clerk

Date

DRAFT