



**Tuesday, March 19, 2024**  
**Regular City Council Meeting Minutes**  
**Oak Grove Council Chambers**

The Oak Grove City Council met on March 19, 2024, at 6:00 p.m. The meeting was held in the Oak Grove Council Chambers located at 8505 Pembroke Oak Grove Road, Oak Grove, Kentucky. Present for the meeting were: Mayor Jacqueline Oliver, Council Member Jean Leavell, Council Member Richard Baker, Council Member John Campbell, Council Member Janet Edwards, and Council Member Isaiah Spencer. Council Member Edward Cook was absent. Also present for the meeting were City Attorney Lee Wilson, Assistant Police Chief Victor Lynch, Public Works Director Brian Ahart, Finance Director Bobbie Crawford, Code Enforcement Officer/Zoning Inspector Sasha Burgess, and City Clerk Lorelynn Fisher. There were approximately eight individuals present at the meeting.

Mayor Jacqueline Oliver called the meeting to order at 6:00 p.m.

**OPENING CEREMONIES**

Pastor Dan Herbster led those present in the Invocation and Pledge of Allegiance.

**OPEN FORUM**

Bruce Caccia spoke before the city council asking for the council's approval for a baby drop box to be installed at the current Fire Station or the new one. This box provides an anonymous location to drop babies up to 30 days old. Each box has three alarms as failsafe. It must be installed in a 24-hour manned building. The cost is approximately \$20,000.00 to purchase and install and it is \$500.00 annually after that for maintenance. Knights of Columbus at St. Michael's in Oak Grove would like to work with Oak Grove to purchase and install a baby box in the city.

**ROLL CALL OF ATTENDANCE**

Council Member Jean Leavell, Council Member Richard Baker, Council Member John Campbell, Council Member Janet Edwards, and Council Member Isaiah Spencer were present. Council Member Edward Cook was absent. A quorum of the city council was present.

**APPROVAL OF MINUTES**

Mayor Jacqueline Oliver asked the city council to make a motion to approve the minutes from the meeting on March 6, 2024. Council Member Isaiah Spencer made a motion to approve the minutes. Council Member John Campbell seconded the motion. No discussion was held. A voice vote was taken with all members present in favor; the motion passed.

**REPORT OF OFFICERS & COMMITTEES**

1. Dennis Cunningham, Police Department-Introduction of new officer: Victor Lynch introduced the new officer, Adam Dillman to the city council.

## **UNFINISHED BUSINESS**

1. Ordinance 2024-XX-An Ordinance amending Ordinance 2023-01 Establishing a day, time, and location for regular Volunteer Fire Committee meetings (Second reading): Council Member asked City Attorney Lee Wilson to read the ordinance. Mr. Wilson read said ordinance aloud. Council Member Janet Edwards made a motion to accept the ordinance. Council Member Isaiah Spencer seconded the motion. No discussion was held. Roll call vote was as follows: Council Member Jean Leavell-yes; Council Member Isaiah Spencer-yes; Council Member Janet Edwards-yes; Council Member John Campbell-yes; and Council Member Richard Baker-yes. Council Member Edward Cook was absent. The motion passed.

## **NEW BUSINESS**

1. Conditional Use BZA permit for childcare purposes amendment request-Ashley Ware: Code Enforcement Officer/Zoning Inspector Sasha Burgess and Ms. Ware spoke before the city council asking for a change or extension to the 30-day period that is part of the Conditional Use BZA Permit for Childcare Purposes. Council Member Isaiah Spencer made a motion to move this item to the Zoning Committee. Council Member Janet Edwards seconded the motion. No discussion was held. A voice vote was taken with all members present in favor; the motion passed. Once zoning has given input this item of business will be placed on the Committee of the Whole Meeting.

2. Discussion of expiration and replacement of safety equipment for the Police Department: Council Member John Campbell requested documents pertaining to the Police Department's Capital Outlay and Exit Interviews. It has been mentioned to Council Member Campbell about alleged expired safety equipment and the lack of leadership. Assistant Chief Lynch explained that the Police Department is in the process of replacing equipment that needs replacing and as far as leadership, the communication line is open and available at all times, and they will do what they can for the officers.

3. Radio expansion project- City Council approval: Council Member Isaiah Spencer made a motion to recommend the project. Council Member Isaiah Spencer's motion dies due to a lack of a second. Magistrate Phillip Peterson spoke before the council to explain more about the project. ARPA funds were discussed to use for this project. This item will be discussed at the upcoming budget meeting.

4. Discussion of a Famers Market-Estimates from Public Works Director Brian Ahart: Director Ahart provided the council with a cost estimate for gravel. Council Member Isaiah Spencer made a motion to move this to the Committee of the Whole. After a brief discussion, Council Member Isaiah Spencer withdrew his motion. It was decided to allow the market to be free for the first year and that no gravel would be put down at this time.

5. Water Tower and Extension Agreement (Mandarin to 911)-City Council approval: Highway 115 North & Carneal Lane Extension and Tank S. of I-24 water tower project was discussed. Council Member John Campbell made a motion to move forward with the project. Council Member Jean Leavell seconded the motion. Discussion was held. A voice vote was taken with all members present in favor; the motion passed. Extension Agreement (Mandarin to 911): Council Member John Campbell made a motion to enter into Executive Session per KRS 61.810(1)(g) Discussions between a public agency and a representative of a business entity and discussions concerning a specific proposal if open discussions would jeopardize the siting, retention, expansion, or upgrading of the business. Council Member Janet Edwards seconded the motion. No discussion was held. A voice vote was taken with all members present in favor; the motion passed. Council Member Janet Edwards made a motion to enter back into open session. Council Member Isaiah Spencer seconded the motion. No discussion was held. A voice vote was taken with all members present in favor; the motion passed. Mayor Oliver announced that no decisions were made in Executive Session. Council Member John Campbell made a motion to authorize the water extension from Mandarin Drive to 911 in exchange for land to the city for the walking trail. Council Member Janet Edwards seconded the motion. No discussion was held. A voice vote was taken with all members present in favor; the motion passed.

6. Offer of settlement for Mace Case-City Council approval: Council Member John Campbell made a motion to enter into Executive Session per KRS 61.810(1)(c) to discuss proposed or pending litigation of the city. Council Member Janet Edwards seconded the motion. No discussion was held. A voice vote was taken with all members present in favor; the motion passed. Council Member Richard Baker made a motion to enter back into open session. Council Member John Campbell seconded the motion. No discussion was held. A voice vote was taken with all members present in favor; the motion passed. Mayor Oliver announced that no decisions were made in Executive Session. Council Member John Campbell made a motion to accept and allow City Attorney Lee Wilson to offer a settlement in the terms discussed in the Executive Session for the Mace Case. Council Member Richard Baker seconded the motion. No discussion was held. A voice vote was taken with all members present in favor; the motion passed.

**LEGISLATIVE BODY MEMBER COMMENTS**

Mayor Oliver spoke before the council regarding issues the Police Department is having with the compensation/step plan for current and new officers-Council Member John Campbell made a motion to move this item to the Committee of the Whole Meeting. Council Member Isaiah Spencer seconded the motion. No discussion was held. A voice vote was taken with all members present in favor; the motion passed. Council Member Janet Edwards spoke regarding the Economic Development Meeting that took place on March 18, 2024, and the committee reviewed and asked for the Incentive Draft to be taken before the city council for a first reading. Council Member Janet Edwards asked City Attorney Lee Wilson to read the ordinance. City Attorney Lee Wilson read Ordinance 2024-XX An Ordinance by the City of Oak Grove, Kentucky Establishing Incentives for Economic Development. Council Member Janet Edwards made a motion to accept. Council Member Isaiah Spencer seconded the motion. Discussion was held. Roll call vote was as follows: Council Member Jean Leavell-yes; Council Member John Campbell-yes; Council Member Richard Baker-yes; Council Member Isaiah Spencer-yes; and Council Member Janet Edwards-yes. Council Member Edward Cook was absent. The motion passed. Also discussed were money market accounts and the Community Center rental agreement.

**ANNOUNCEMENTS**

The next regularly scheduled meeting is set for April 2, 2024.

**ADJOURNMENT**

Council Member Isaiah Spencer made a motion to adjourn the meeting. Council Member John Campbell seconded the motion. No discussion was held. A voice vote was taken with all members present in favor; the motion passed. The meeting was adjourned at approximately 8:00 p.m.

**APPROVED:**

\_\_\_\_\_  
Jacqueline Oliver,  
Mayor  
City of Oak Grove

\_\_\_\_\_  
DATE

**ATTEST:**

\_\_\_\_\_  
Lorelynn Fisher, CMC  
City Clerk  
City of Oak Grove

\_\_\_\_\_  
DATE