



Tuesday June 20, 2023
Special Committee Meeting-Job Descriptions
Oak Grove Council Chambers
8505 Pembroke Oak Grove Rd Oak Grove, Kentucky 42262

The Oak Grove Committee for Job Descriptions met in Special Session on June 20, 2023, at 9:00 a.m. The meeting was held in the Oak Grove Council Chambers located at 8505 Pembroke Oak Grove Road Oak Grove, Kentucky. Present for the meeting were: Chairman/Council Member Janet Edwards, Council Member John Campbell, and Council Member Richard Baker. Also present for the meeting were Police Chief Dennis Cunningham, and City Clerk Lorelynn Fisher. There were approximately 0 individuals present at the meeting.

CALL TO ORDER

Chairman/Council Member Janet Edwards called the meeting to order at 9:00 a.m.

APPROVAL OF MINUTES

Council Member John Campbell made a motion to approve the minutes from June 16, 2023. Council Member Richard Baker seconded the motion. There was no discussion. A voice vote was taken with all present in favor; allowing the motion to pass.

AGENDA

Job Descriptions-Committee to examine job descriptions which include the job title, department, supervisor, grade, FLSA status, salary range, and job details: The committee recommended language regarding CDL in every position in the Public Work's Department excluding Public Works Director, Assistant Public Works Director, and Field Operations Manager to say, "Ability to obtain a Commercial Driver's License if needed". The committee scheduled another meeting for June 29, 2023, at 9:00am.

ADJOURN

Council Member John Campbell made a motion to adjourn the meeting. Council Member Richard Baker seconded the motion. There was no discussion. A voice vote was taken with all present in favor; allowing the motion to pass. The meeting was adjourned at approximately 9:15am.

APPROVED:

/s/
 Chairman/Council Member Janet Edwards

 DATE

/s/
 Council Member John Campbell

 DATE

/s/
 Council Member Richard Baker

 DATE

ATTEST:

/s/
 Lorelynn Fisher, City Clerk, City of Oak Grove, Kentucky

 DATE

****Minutes were approved at the June 29, 2023, Special Job Description Committee Meeting. The original signed document is available at City Hall****