



**Thursday, October 26, 2023**  
**Special Zoning Committee Meeting**  
**Oak Grove Council Chambers**

The Oak Grove Zoning Committee met in a Special Session on October 26, 2023, at 9:30 a.m. The meeting was held in the Oak Grove Council Chambers located at 8505 Pembroke Oak Grove Road Oak Grove, Kentucky. Present for the meeting were: Council Member Richard Baker, and Council Member Edward Cook. Chairperson/Council Member Jean Leavell was absent. Also present for the meeting were Tom Britton and Beth Richardson from CDS, Public Works Director Brain Ahart, Code Enforcement Officer and Zoning Inspector Sasha Burgess, and City Clerk Lorelynn Fisher. There were approximately 0 individuals present at the meeting.

**CALL TO ORDER**

City Clerk Lorelynn Fisher called the meeting to order at 9:30 a.m.

**APPROVAL OF MINUTES**

Council Member Richard Baker made a motion to approve the minutes from August 24, 2023. Council Member Edward Cook seconded the motion. There was no discussion. A voice vote was taken with all in favor; the motion carried.

**AGENDA**

Subdivision Guidelines: The committee and Britton reviewed the subdivision guidelines. There were some typographical errors that Britton stated would be corrected. Council Member Edward Cook made a motion to authorize CDS to create an ordinance for public improvement specification and to send the subdivision regulations draft to the Planning Commission for the adoption process. Council Member Richard Baker seconded the motion. Discussion was held. A voice vote was taken with all members present in favor; the motion passed.

Solar Energy Ordinance: The committee and Britton reviewed the proposed amendment to the City of Oak Grove Zoning Ordinance regarding solar energy. Council Member Richard Baker made a motion to distribute the draft to Fort Campbell, the Planning Commission, and the Plan Review Committee for feedback. Council Member Edward Cook seconded the motion. There was no discussion. A voice vote was taken with all members present in favor; the motion passed.

Britton informed the committee that there are two adoptions for the subdivision regulations. The first adoption is through the Planning Commission which will adopt the subdivision regulations. The second adoption is through the county which will adopt the public improvement specifications. These regulations will be put on the plan review agenda in November. Then, an ordinance for the public improvement specifications will be sent to the City Council for adoption. The final adoption is set for January 2024.

**ADJOURNMENT**

Council Member Richard Baker made a motion to adjourn the meeting. Council Member Edward Cook seconded the motion. A voice vote was taken with all members present in favor; the motion passed. The meeting was adjourned at approximately 10:24 a.m.

**APPROVED:**

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/s/  
Chairperson/Council Member Jean Leavell

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**11.30.23**  
DATE

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/s/  
Council Member Richard Baker

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**11.30.23**  
DATE

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/s/  
Council Member Edward Cook

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**11.30.23**  
DATE

**ATTEST:**

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/s/  
Lorelynn Fisher, CMC  
City Clerk

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**11.30.23**  
DATE

**\*\*Minutes were approved at the November 30, 2023, Special Zoning Committee Meeting. The original document is available at City Hall\*\***