

DRAFT



Thursday, April 20th, 2023
Zoning Committee Special Meeting Minutes at 9:00 am
In the City of Oak Grove Council Chambers

The Zoning Committee Special Meeting met in Special session on Thursday, April 20th, 2023, at 9:00 a.m. in the Oak Grove City Council Chambers located at 8505 Pembroke Oak Grove Rd., Oak Grove, Kentucky. Attending the meeting were: Chairman/Committee Member Jean Leavell, Committee Member Richard Baker, and Committee Member Edward Cook. Also in attendance were Mr. Tom Britton-AICP, Director and Beth Richardson- Community Develop Services (CDC) and Lisa L Beckman, Deputy City Clerk. There were no citizens present.

CALL TO ORDER

The meeting was called to order at 9:07am by Chairman/Committee Member Jean Leavell.

INVOCATION/PLEDGE OF ALLEGIANCE

N/A

ROLL CALL

Chairman/Committee Member Jean Leavell, Committee Member Richard Baker and Committee Member Edward Cook were present. A quorum was present.

APPROVAL OF MINUTES

Committee Member Edward Cook made a motion to approve the February 9th, 2023, Special Zoning Committee Meeting Minutes. It was seconded by Committee Member Richard Baker. There was no discussion. A voice vote was taken with all in favor; the motion carried.

AGENDA

Subdivision Guidelines: Mr. Tom Britton went through the Subdivision draft and explained in detail all changes that had been made. The Committee Members agreed to the changes to the Subdivision Draft. Chair/Committee Member Jean Leavell suggested that Mr. Britton get with the Legal team to go over the suggested documents/forms in the draft to ensure proper legalities. Once Legal teams approve the draft, Mr. Britton is to bring the Subdivision draft back to the next City of Oak Grove Zoning Mtg. (to be determined), for their review. Once the Committee approves the draft, they will take it to the Council for discussion.

DISCUSSION OF SOLAR ENERGY ORDINANCE

Mr. Tom Britton said that he spoke to Mr. Gilbert about a Solar Energy Ordinance as the City of Oak Grove is interested in learning more on this matter. Chair/Committee Jean Leavell made a motion to move this to the next City Council meeting only after Mr. Britton has had time to get with legal counsel, to have answers to any questions that the Council may have. Also, Council will need to specify whether they would like Mr. Britton to be involved in this matter due to his previous research.

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DIGITAL SUBMISSION (i.e.: Auto Cad)

Mr. Britton explained that establishing a "Digital Submission" would be pivotal in retaining records for the City of Oak Grove. If this system were implemented, accuracy and availability to the record system would be a positive move both for the City of Oak Grove, along with the Property Valuation Administration (PVA). This matter to be discussed at the next city council meeting.

ADJOURNMENT

Chair/Committee Member Jean Leavell made a motion to adjourn the meeting. Committee Member Edward Cook seconded the motion. A voice vote was taken with all in favor, the motion carried. The meeting was adjourned at approximately 9:55am.

PREPARED BY:

Lisa Beckman, Deputy City Clerk

APPROVED:

Jean Leavell, Chairman/Council Member

DATE

ATTEST:

Lisa L Beckman, Deputy City Clerk

DATE