



Tuesday June 6, 2023
Regular City Council Meeting Minutes
Oak Grove Council Chambers

The Oak Grove City Council met in Regular Session on June 6, 2023, at 6:00 p.m. The meeting was held in the Oak Grove Council Chambers located at 8505 Pembroke Oak Grove Road Oak Grove, Kentucky. Present for the meeting were: Mayor Jacqueline Oliver, Council Member Janet Edwards, Council Member Isaiah Spencer, Council Member Jean Leavell, Council Member Richard Baker, Council Member John Campbell, and Council Member Edward Cook. Also present for the meeting were City Attorney Mark Gilbert, Police Chief Dennis Cunningham, Finance Director Bobbie Crawford, Accountant/Human Resources Hailey Bamford, Code Enforcement Officer/Zoning Inspector Sasha Burgess, Field Operations Manager Brandy Moore, Accounts Receivable Brian Ahart, Accounts Payable AJ Lewis, and City Clerk Lorelynn Fisher. There were approximately 10 individuals present at the meeting.

Mayor Jacqueline Oliver called the meeting to order at 6:00pm.

OPENING CEREMONIES

Pastor Dan Herd led those present in the Invocation and Pledge of Allegiance

OPEN FORUM

No participants

ROLL CALL OF ATTENDANCE

Council Member Janet Edwards, Council Member Isaiah Spencer, Council Member Jean Leavell, Council Member Richard Baker, Council Member John Campbell, and Council Member Edward Cook were present. A quorum of the city council was present.

REVIEW OF MINUTES

Mayor Jacqueline Oliver asked the City Council to make a motion to approve the minutes from the regular city council meeting on May 16, 2023. Council Member Isaiah Spencer made a motion to approve the minutes. Council Member John Campbell seconded the motion. There was no discussion. A voice vote was taken with all members present in favor; allowing the motion to pass.

APPROVAL OF MEETING AGENDA

Council Member Jean Leavell made a motion to remove item #5 from the agenda under Unfinished Business (Approval of Brian Ahart to the Public Works Director Position) until the Compensation Plan and Job Descriptions are completed. Council Member Janet Edwards seconded the motion. There was no discussion. A voice vote was taken with all present voting in favor; allowing the motion to pass.

CONSENT CALENDAR

N/A

REPORTS OF OFFICERS AND COMMITTEES

No reports

UNFINISHED BUSINESS

1. 2023-XX Ordinance establishing the imposition and administration of occupational business license requirement, and payment of an occupational business license tax by persons and business entities conducting businesses, occupations, and professions within the City of Oak Grove-2nd reading: Council Member Janet Edwards asked the City Attorney to read the summary of said ordinance. The City Attorney read aloud said summary. Council Member Janet Edwards made a motion to accept. Council Member Isaiah Spencer seconded the motion. Discussion was held. Roll call vote was as follows: Council Member Edward Cook-yes; Council Member Jean Leavell-yes; Council Member John Campbell-yes; Council Member Richard Baker-yes; Council Member Isaiah Spencer-yes; Council Member Janet Edwards-yes; allowing the motion to pass.
2. 2023-XX Ordinance by the City of Oak Grove, Kentucky repealing ordinances 11-1976, 1981-03, 1984-06, 1985-01, 1986-12, 1990-03, 1994-04, 1998-01, 1999-16, 2000-12, 2001-09, 2004-01, 2004-11, 2005-06, 2008-02, 2008-05, and 2023-03 relating to occupational business license and tax 2nd reading: Council Member Janet Edwards asked the City Attorney to read the summary of said ordinance. The City Attorney read aloud said summary. Council Member Janet Edwards made a motion to accept. Council Member Richard Baker seconded the motion. There was no discussion. Roll call vote was as follows: Council Member Richard Baker-yes; Council Member Isaiah Spencer-yes; Council Member Jean Leavell-yes; Council Member Janet Edwards-yes; Council Member Edward Cook-yes; Council Member John Campbell-yes; allowing the motion to pass.
3. 2023-XX Ordinance by the City of Oak Grove, Kentucky establishing a classification and compensation plan for city employee's 2nd reading: Council Member Janet Edwards asked the City Attorney to read the ordinance. The City Attorney read aloud said ordinance. Council Member Janet Edwards made a motion to accept. Council Member Isaiah Spencer seconded the motion. Discussion was held. Roll call vote was as follows: Council Member Jean Leavell-yes; Council Member Edward Cook-yes; Council Member John Campbell-yes; Council Member Janet Edwards-yes; Council Member Richard Baker-yes; Council Member Isaiah Spencer-yes; allowing the motion to pass.
4. 2023-XX Ordinance by the City of Oak Grove, Kentucky repealing ordinances 1989-05, 2001-01, 2007-24, 2010-01, 2012-05, 2015-04, 2020-10, 2022-08, and 2023-06 relating to compensation plans 2nd reading: Council Member Janet Edwards asked the City Attorney to read the summary of said ordinance. The City Attorney read aloud said summary. Council Member Janet Edwards made a motion to accept. Council Member Jean Leavell seconded the motion. There was no discussion. Roll call vote was as follows: Council Member Janet Edwards-yes; Council Member Isaiah Spencer-yes; Council Member Jean Leavell-yes; Council Member Richard Baker-yes; Council Member John Campbell-yes; Council Member Edward Cook-yes; allowing the motion to pass.

NEW BUSINESS

1. Swearing in of New Code Enforcement Officer/Zoning Inspector-Kinshasa Burgess: City Clerk, Lorelynn Fisher, administered the Oath of Office to Kinshasa Burgess.
2. Discussion of/Approval of Job Descriptions: Committee Chair, Janet Edwards, informed council that the committee had conducted a follow up meeting earlier in the day and not all job descriptions have been completed as there is a lot of work involved in the process. The job descriptions should be completed at the next scheduled committee meeting on June 16, 2023, and should be ready for council the following week.
3. Municipal Order 2023-02 Establishing Regulations for Administering the City's Classification and Compensation Plan: Council Member Janet Edwards made a motion to table this until job descriptions

have been approved. Council Member John Campbell seconded the motion. There was no discussion. A voice vote was taken with all members present in favor; allowing the motion to pass.

4. Ordinance 2023-XX An Ordinance Adopting the City of Oak Grove's Annual Budget for Fiscal Year July 1, 2023, through June 30, 2024, by estimating revenues and resources and appropriating funds for the operation of the city government and the water enterprise: Council Member Janet Edwards asked the City Attorney to read ordinance 2023-XX. The City Attorney read aloud said ordinance. Council Member Isaiah Spencer made a motion to accept. Council Member John Campbell seconded the motion. Discussion was held. Roll call vote was as follows: Council Member Richard Baker-yes; Council Member John Campbell-yes; Council Member Janet Edwards-yes; Council Member Isaiah Spencer-yes; Council Member Jean Leavell-yes; Council Member Edward Cook-yes; allowing the motion to pass.
5. Surplus Property for Auction-2015 Nissan Altima: Mayor informed council that this item of business is being removed as the city is not auctioning the vehicle.
6. Surplus Property for Auction-Utility Truck: Council Member Jean Leavell made a motion to auction the utility truck. Council Member John Campbell seconded the motion. There was no discussion. A voice vote was taken with all members present in favor; allowing the motion to pass.
7. Discussion of rebranding the Community Center: The following topics were discussed: Name of the center-Lisenbee, media sites, programs, and activities.

LEGISLATIVE BODY MEMBER COMMENTS

1. Solar Farm Ordinance-Attorney update: City Attorney, Mark Gilbert, advised council that he will speak with Tom Britton from CDS to write up the official contract.
2. Hugh Hunter Rd Construction and other construction sites-Bidding: Mayor Oliver and Brian Ahart stated Hugh Hunter was on the MPO list.
3. Showers at the Community Center: Council Member Edward Cook asked that the showers be utilized for their purpose instead of storage at the center.
4. Sign for Community Center-Bidding: City Clerk, Lorelynn Fisher, informed council that she was advised by the Mayor and Finance Director to wait to bid until the new fiscal year when money would be allocated in the budget. Fisher also informed the council that the City Attorney reviewed and approved the bid information she wrote earlier today, and she would send it out for bidding soon.
5. New property-Attorney update: City Attorney, Mark Gilbert, advised council that he is waiting on a more readable/larger version of the document for David Cuttoff.
6. List of grants being applied for-Mayor update: Mayor Oliver advised the council on several grants which includes Fire Department, KDLA Records, Body Cams, Vests, Tasers, Water Tower, FEMA Grants, and Parks.
7. Water Leak Satellite-Mayor Update: Fields Operations Manager, Brandy Moore, presented the council with a presentation of areas where leaks were potentially detected within the city.

Various other topics were discussed among the council which included Challenge coins for Oak Grove, Cards for Oak Grove, Feed bins, Murals, City seal, Proclamation for Juneteenth, Parks, and upcoming events within the city.

ANNOUNCEMENT

Next regular council meeting is set for June 20, 2023

ADJOURNMENT

Council Member John Campbell made a motion to adjourn the meeting. Council Member Edward Cook seconded the motion. A voice vote was taken with all members present in favor; allowing the motion to pass. The meeting was adjourned at approximately 7:40pm.

APPROVED:

Jacqueline Oliver, Mayor, City of Oak Grove

DATE

ATTEST:

Lorelynn Fisher, City Clerk, City of Oak Grove

DATE

DRAFT