



**Tuesday April 18, 2023  
Regular City Council Meeting Minutes  
Oak Grove Council Chambers**

The Oak Grove City Council met in Regular Session on April 18, 2023, at 6:00 p.m. The meeting was held in the Oak Grove Council Chambers located at 8505 Pembroke Oak Grove Road Oak Grove, Kentucky. Present for the meeting were: Mayor Jacqueline Oliver, Council Member Janet Edwards, Council Member Isaiah Spencer, Council Member Jean Leavell, Council Member Richard Baker, and Council Member Edward Cook. Also present for the meeting were City Attorney Mark Gilbert, Police Chief Dennis Cunningham, Fire Chief Bill Johnson, Finance Director Bobbie Crawford, Field Operations Manager Brandy Moore, Accounts Receivable Brian Ahart, and City Clerk Lorelynn Fisher. Council Member John Campbell was absent. There were approximately 12 individuals present at the meeting.

Mayor Jacqueline Oliver called the meeting to order at 6:00pm.

**OPENING CEREMONIES**

Pastor Tyler Draber led those present in the Invocation and Pledge of Allegiance

**OPEN FORUM**

No one signed up to speak.

**ROLL CALL OF ATTENDANCE**

Council Member Janet Edwards, Council Member Isaiah Spencer, Council Member Jean Leavell, Council Member Richard Baker, and Council Member Edward Cook were present. Council Member John Campbell was absent. A quorum of the City Council was present.

**REVIEW OF MINUTES**

Mayor Jacqueline Oliver asked the City Council to make a motion to approve the minutes from the regular council meeting on April 4, 2023. Council Member Isaiah Spencer made a motion to approve the minutes. Council Member Edward Cook seconded the motion. There was no discussion. A voice vote was taken with all members present in favor; allowing the motion to be carried out.

**APPROVAL OF MEETING AGENDA**

Automatically approved with no changes

**CONSENT CALENDAR**

Council Member Jean Leavell moved to approve the consent calendar. Council Member Edward Cook seconded the motion. There was no discussion. A voice vote was taken with all members present in favor; allowing the motion to be carried out.

## **REPORTS OF OFFICERS AND COMMITTEES**

Finance Director Bobbie Crawford presented the Monthly Financial Report to the Council. Police Chief Dennis Cunningham updated Council on the status of two officers. Fire Chief Bill Johnson answered questions the council asked regarding the surplus fire truck.

## **UNFINISHED BUSINESS**

Approval of Brian Ahart for the Public Works Position: No official action was taken.

## **NEW BUSINESS**

Approval of Tim Johnson as an Alternate Member to the Code Enforcement and Nuisance Board: Council Member Jean Leavell made a motion to approve Tim Johnson as an Alternate to the Code Enforcement Board. Council Member Richard Baker seconded the motion. There was no discussion. A voice vote was taken with all members present in favor; allowing the motion to be carried out. City Clerk Lorelynn Fisher administered the Oath of Office to Tim Johnson-officially swearing him in.

Approval of Leah Wright to the BZA Board: Council Member Jean Leavell moved to approve Leah Wright to the board. Council Member Edward Cook seconded the motion. There was no discussion. A voice vote was taken with all members present in favor; allowing the motion to be carried out. City Clerk Lorelynn Fisher administered the Oath of Office to Leah Wright-officially swearing her in.

Ordinance No. 2023-XX-A Summary of ordinance by the City of Oak Grove, Kentucky amending Ordinance 2020-14 establishing an ethical code of conduct for city officers and employee's 1<sup>st</sup> reading: Council Member Jean Leavell asked City Attorney Mark Gilbert to read the summary aloud. Council Member Jean Leavell made a motion to approve ordinance 2023-XX 1<sup>st</sup> reading. Council Member Isaiah Spencer seconded the motion. There was no discussion. Roll call vote was as follows: Council Member Isaiah Spencer-yes; Council Member Edward Cook-yes; Council Member Richard Baker-yes; Council Member Janet Edwards-yes; Council Member Jean Leavell-yes. Council Member John Campbell was absent. The motion was carried, officially accepting the 1<sup>st</sup> reading.

Discussion of Fire Department Contract/Budget Amendment: Mayor Jacqueline Oliver informed council that the contract was not available at this time. Finance Director Bobbie Crawford advised the council that after much research, no budget amendment is required for the reallocating of fire department salaries to fire department maintenance since the finances all fall under the same department and the expenditures are not changing. Council Member Jean Leavell made a motion to allow the repurposing of the budget for the fire department. Council Member Isaiah Spencer seconded the motion. There was no discussion. A voice vote was taken with all members present in favor; allowing the motion to be carried out.

Community Center Signage: The Council agreed to the following bid requirements: 4x8 digital sign on a solid base made of aluminum or metal, Oak Grove Lisenby Community Center (sign name), with and without the city seal, warranty, electrical wiring required, City of Oak Grove computer access, and required training. Council Member Jean Leavell made a motion to put this out for bidding. Council Member Edward Cook seconded the motion. There was no discussion. A voice vote was taken with all members present in favor; allowing the motion to be carried out.

## **LEGISLATIVE BODY MEMBER COMMENTS**

Hugh Hunter road construction and other construction: Mayor Oliver informed council that this construction is currently on the MPO list to be widened.

Update on City Grants: Mayor Oliver informed council that Lorelynn, Brian, and Bobbie, have been working tirelessly on them. Mayor Oliver also mentioned that PADD was working on some grants for the city as well. The council discussed AED machines to all city buildings and agreed to purchase them using budget monies and not a grant.

Update on 911 construction RR Tracks hold: Brian Ahart informed Mayor and Council that the drawings are still waiting for approval.

Annexation: City Attorney advised council that with the new law, the annexation must be consensual with all parties involved to be able to continue the process.

### **EXECUTIVE SESSION**

Council Member Jean Leavell made a motion to enter Executive Session 61.810(1)(f) Discussion of personnel. Council Member Richard Baker seconded the motion. There was no discussion. A voice vote was taken with all members present in favor; allowing the motion to be carried out.

Council Member Isaiah Spencer made a motion to return to open session. Council Member Richard Baker seconded the motion. There was no discussion. A voice vote was taken with all members present in favor; allowing the motion to be carried out.

Mayor Oliver announced that no action was taken during the Executive Session.

### **ANNOUNCEMENT**

Mayor Oliver announced that on May 3, 2023, there will be a Tea Party/Garden Fairy event at the Community Center. Mayor Oliver announced that the Community Center is scheduling more events for the community.

Council Member Isaiah Spencer announced some workshops he has attended and informed the council of workshops that are upcoming.

### **ADJOURNMENT**

Council Member Janet Edwards made a motion to adjourn the meeting. Council Member Jean Leavell seconded the motion. A voice vote was taken with all members present in favor; allowing the motion to be carried out. The meeting was adjourned at approximately 7:10pm.

### **APPROVED:**

\_\_\_\_\_  
/s/  
Jacqueline Oliver, Mayor  
City of Oak Grove

\_\_\_\_\_  
DATE

### **ATTEST:**

\_\_\_\_\_  
/s/  
Lorelynn Fisher, City Clerk  
City of Oak Grove

\_\_\_\_\_  
DATE

**\*\*Minutes were approved at the April 28, 2023, Special Council Meeting. Original signed document is available at City Hall\*\***