



Thursday, December 1, 2022
Committee of the Whole Special Meeting Minutes
Oak Grove Council Chambers

The Oak Grove Committee of the Whole met in special session on Thursday, December 1, 2022, at 6:00 p.m. in the Oak Grove City Council Chambers located at 8505 Pembroke Oak Grove Rd Oak Grove, Kentucky. Attending the meeting were: Chairman/Council Member Jean Leavell, Council Member Isaiah Spencer, Council Member Jackie Oliver, and Council Member Edward Cook. Absent from the meeting were Council Member Janet Edwards and Council Member Tim Johnson. Also attending was City Attorney Mark Gilbert, Police Chief Dennis Cunningham, Fire Chief Bill Johnson, Code Enforcement Officer Angel Willis, and City Clerk Lorelynn Fisher. There were approximately 8 individuals present.

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Chairman/Council Member Jean Leavell.

INVOCATION/PLEDGE OF ALLEGIANCE

N/A

ROLL CALL

Council Member Edward Cook, Council Member Isaiah Spencer, Council Member Jackie Oliver, and Chairman/Council Member Jean Leavell were present. Council Member Tim Johnson and Council Member Janet Edwards were absent. A quorum was present.

APPROVAL OF MINUTES

Council Member Isaiah Spencer made a motion to approve the October 11, 2022, Special Committee of the Whole Minutes. It was seconded by Council Member Edward Cook. There was no discussion. A voice vote was taken with all in favor; the motion carried.

Council Member Edward Cook made a motion to approve the November 3, 2022, Special Committee of the Whole Minutes. It was seconded by Council Member Isaiah Spencer. There was no discussion. A voice vote was taken with all in favor; the motion carried.

AGENDA

Municipal Order 2020-01 Order establishing the Conduct of Legislative Body Meetings which includes officers, agenda, procedures, minutes, and standing rules: Council Member Isaiah Spencer made a motion to table Municipal Order 2020-01. Council Member Edward Cook seconded the motion. There was no discussion. A voice vote was taken with all in favor; the motion carried.

Code of Ethics Ordinance No. 2020-14 An Ordinance Amending Ordinance 1994-24 Establishing a code of ethical conduct applicable to the officers and employees of the city and city agencies: Council Member Jackie Oliver made a motion to table Code of Ethics Ordinance No. 2020-14. Council Member Edward

Cook seconded the motion. There was no discussion. A voice vote was taken with all in favor; the motion carried.

Ordinance No. 2021-03 An ordinance of the City of Oak Grove Adopting the 2015 Edition of the International Property Maintenance Code, and regulating the condition and maintenance of all property, buildings and structures; by providing the standards for supplied utilities and facilities and other physical things and conditions essential to ensure that structures are safe, sanitary and fit for occupation and use, and the condemnation of unfit structures: Council Member Jackie Oliver made a motion to table Ordinance No. 2021-03. Council Member Edward Cook seconded the motion. There was no discussion. A voice vote was taken with all in favor; the motion carried.

Ordinance No. 2021-13 An ordinance of the City of Oak Grove, Kentucky establishing a Code Enforcement and Nuisance Board to promote, protect, and improve health, safety, and welfare of the citizens residing within the City: The committee had requested City Attorney Mark Gilbert to research the legalities of mailing warning citations and if the seven days could start when the violator received the warning. Committee also wanted Gilbert to research the mailing process of the citations. Committee wants the property owners to receive the citations as soon as possible. Mr. Gilbert informed the committee that he spoke with KLC and since it's a KRS statue its not wise to mess with it. It was brought up about out of state landlord and notifications and council can choose to proceed with a database for property homeowners that requires them to fill out a form with contact information for the city to have on file. More discussion was held. Council Member Isaiah Spencer made a motion to table this ordinance until 2023 of next year. Council Member Jackie Oliver seconded the motion. There was no discussion. A voice vote was taken with all in favor; the motion carried.

Part Time Firefighters/Process Discussion of the process for firefighters-numbers, outfitting of gear, job descriptions, FLSA requirements, and staffing: Fire Chief Bill Johnson provided council with numbers for salaries, and equipment cost of personnel. Council currently, is in favor of hiring 4 firefighters working 10 hours shifts for \$14.00 an hour. Council Member Edward Cook mentioned about looking into a grant from the KLC website for firefighter gear. Committee would like Finance Director Bobbie Crawford to run some numbers and the probability of having to move money around. Council Member Isaiah Spencer made a motion to table this to work on it. Council Member Edward Cook seconded the motion. It was discussed that a job description for a firefighter needs to be ready for when they review the compensation plan again. A voice vote was taken with all in favor; the motion carried.

ADJOURNMENT

Council Member Jackie Oliver made a motion to adjourn the meeting. Council Member Edward Cook seconded the motion. A voice vote was taken with all in favor; the motion carried. The meeting was adjourned at approximately 6:40pm.

APPROVED:

/s/
Jean Leavell, Chairman/Council Member

DATE

ATTEST:

/s/
Lorelynn Fisher, City Clerk

DATE

****Minutes were approved at the Special Committee of the Whole Meeting on January 5, 2023.**

Original signed document is available at City Hall**

