



Commonwealth of Kentucky
 City of Oak Grove
 P.O. Box 250
 Oak Grove, Kentucky 42262-0250
 Phone: 270-439-4646 Fax: 270-439-1201



PAYROLL MONTHLY TAX RETURN
Ordinance No. 2008-05

For Month Ending:

PAYMENT IS DUE BY THE 30TH OF THE FOLLOWING MONTH

- 1) Total Earnings Paid to ALL Employees (*GROSS) \$ _____
- 2) Wages Earned outside of the Oak Grove City Limits \$ _____
- 3) Taxable Earning (Subtract Line 2 from Line 1) \$ _____
- 4) TAX DUE (Line 3 multiplied by 1.5%) \$ _____
- 5) PENALTY (**10% of line 4 (\$1.00 minimum)) \$ _____
- 6) INTEREST (***)12% per year (or 1% per month)) \$ _____
- 7) TOTAL PAYMENT DUE (Add Lines 4,5 & 6) \$ _____

PLEASE MAIL YOUR PAYMENT WITH THIS COMPLETED FORM TO THE ADDRESS ABOVE

If the payroll amount is zero (0), you may email this form to: sonya_lett@oakgroveky.org

*If no wages were paid, write "NONE" on line one (1), sign, date and return by the due date

**Penalty is assessed if payment is not made to the City of Oak Grove by the due date

***Interest is due at the rate of 12% per year or 1% per month on any unpaid payroll tax

I swear (or affirm) that the information provided on this form is true and correct to the best of my knowledge

Signature: _____

Title: _____ Email Address: _____

Date: _____ Phone #: _____ Fax #: _____